

Minutes of the **Cabinet**
of the **Test Valley Borough Council**
held in the Annexe, Crosfield Hall, Broadwater Road, Romsey
on Wednesday 30 November 2016 at 5.30 pm

Attendance:

Councillor I Carr (Leader)	(A)	Councillor M Hatley (Deputy Leader)	(P)
Councillor P Bundy	(P)	Councillor P Giddings	(P)
Councillor S Hawke	(P)	Councillor P North	(P)
Councillor G Stallard	(P)	Councillor A Ward	(P)

Also in attendance:

Councillor D Baverstock
Councillor P Hurst

Councillor M Cooper

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Minutes

Resolved:

That the minutes of the meeting held on 2 November 2016 be confirmed and signed as a correct record.

204

Parking Enforcement Policy and Guidance

The report of the Planning Policy and Transport Portfolio Holder outlined the proposed changes to the policy to incorporate changes since 2007. It also highlighted best practise in presenting parking enforcement policies in a clear and transparent way for the public to understand.

Having considered the options and for the reasons set out in the report, Cabinet agreed to the following:

Resolved:

- 1. That the Parking Enforcement Policy and Guidance, as set out in the Annex to the report, be approved and adopted and formally submitted to the Highways Authority for their endorsement and support.**
- 2. That the Head of Planning Policy and Transport be authorised to make changes to the Parking Enforcement Policy and Guidance in response to changes in legislation or operational procedures.**

205 **Community Infrastructure Levy – Revised Regulation 123
Infrastructure List**

The report of the Planning Policy and Transport Portfolio Holder explained that Draft Revised Regulation 123 List was publicly consulted on between 12 August and 23 September 2016. As a result of the public consultation, several amendments were made to the revised Regulation 123 List to address consultee comments.

The report sought approval for the Draft Revised Regulation 123 List and an addendum, which categorised the projects within the Test Valley Access Plan.

Having considered the options and for the reasons set out in the report, Cabinet agreed to the following:

Resolved:

1. **That the proposed revisions as a result of public consultation, set out in the Draft Revised Regulation 123 List (November 2016) in Annex 2 to the report, be approved.**
2. **That the addendum to the Test Valley Access Plan 2015, as set out in Annex 3 to the report, be approved.**
3. **That the Corporate Director, in consultation with the Planning Policy and Transport Portfolio Holder, be authorised to make minor changes to improve the presentation of the Draft Revised Regulation 123 List and the Test Valley Access Plan.**

206 **Medium Term Financial Strategy 2017-2020**

The report of the Economic Portfolio holder advised that the Medium Term Financial Strategy set out the framework within which the 2017/18 budget would be prepared. It also set out the Medium Term Financial Forecast for the General Fund Revenue Budget together with details of Revenue savings, which would form the basis of the 2017/18 budget.

Having considered the options and for the reasons set out in the report, Cabinet agreed to the following:

Resolved:

1. **That the Medium Term Financial Strategy (MTFS) for 2017/18 to 2019/20, as set out in Annex 1 to the report, be approved.**
2. **That the Medium Term Financial Strategy Forecast, as set out in Appendix 3 to the report, be noted.**

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Asset Management Plan Update

The report of the Economic Portfolio Holder provided an update on the approved 2016/17 Asset Management Plan (AMP) and recommended the projects to be included in the 2017/18 budget.

It also gave an update on the financing of AMP projects, including a forecast of the balance on the Asset Management Reserve at 31 March 2018.

Having considered the options and for the reasons set out in the report, Cabinet agreed to the following:

Recommended:

- 1. That the revised 2016/17 and original 2017/18 Asset Management Plans, as set out in Annexes 1 and 2 to the report, be approved.**
- 2. That the Head of Finance, after consultation with the Economic Portfolio Holder and Head of Service responsible for any project, be authorised to amend the Asset Management Plan during the year, in accordance with paragraph 7.3 of the report.**

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Capital Programme Update – 2016/17 – 2019/20

The report of the Economic Portfolio Holder provided an update on the progress of the existing 2016/17 Capital Programme and included forecast changes to its timescale and total cost.

It also put forward proposals for new capital schemes recommended to be added to the Capital Programme over the period 2016/17 to 2019/20.

The total cost of bids recommended for inclusion in the Capital Programme was £3.873M. After taking into account external funding the net cost of these bids was £2.776M.

The net cost of the capital bids was recommended to be funded from the S106 receipts, the Capital Receipts Reserve and New Homes Bonus.

Having considered the options and for the reasons set out in the report, Cabinet agreed to the following:

Recommended:

- 1. That the new capital schemes with a total cost of £3,873,000, as set in Annex 1 to the report, be added to the 2016/17 to 2019/20 Capital Programme.**
- 2. That the revised estimates and financing for the 2016/17 to 2019/20 Capital Programme, as set out in Annex 2 to the report, be approved.**

209

Write-off of Uncollectable Debts

The report of the Economic Portfolio Holder sought approval to write off Business Rates debts that had proved to be uncollectable, in accordance with the Council's financial regulations.

Having considered the options and for the reasons set out in the report, Cabinet agreed to the following:

Resolved:

That the debts detailed in the report, totalling £257,679.51, be written off in the Council's accounts as uncollectable.

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Councillor Role Definition: All Members

The Corporate Portfolio Holder reported that over the past five or so years, the Council had introduced a range of initiatives and tools to better support Councillors in working with their communities to help them plan and prioritise for the future.

In order to more accurately reflect the diverse role of elected representatives in Test Valley, the Councillor role definition for all Members had been updated with particular reference to the work being undertaken by Councillors as community leaders/facilitators.

Having considered the options and for the reasons set out in the report, Cabinet agreed to the following:

Resolved:

1. **That the "Councillor Role Definition: All Members", as shown in the Annex to the report, be approved.**
2. **That all Councillors be sent a copy of the "Councillor Role Definition: All Members" and requested to read and sign the document.**
3. **That the Councillor Role Descriptions for all other member roles be reviewed and updated where necessary.**

(Meeting terminated at 6:13 pm)