

Minutes of the **Licensing Committee**  
of the **Test Valley Borough Council**  
held in Conference Room 1, Beech Hurst, Weyhill Road, Andover  
on Wednesday 23 May 2012 at 5.30 p.m.

Attendance:

<b>Councillor A Hope</b> <b>(Chairman)</b>	(P)	<b>Councillor J N Anderdon</b> <b>(Vice-Chairman)</b>	(P)
Councillor I Andersen	(A)	Councillor A Johnston	(P)
Councillor A Beesley	(A)	Councillor P Lashbrook	(-)
Councillor A Brook	(P)	Councillor N Long	(P)
Councillor J Budzynski	(P)	Councillor I Richards	(P)
Councillor M Cooper	(P)	Councillor A L Tupper	(P)
Councillor B Few Brown	(A)	Councillor J Whiteley	(A)
Councillor A Finlay	(-)		

22 **Urgent Item – Re-appointment of Licensing Sub-Committee**

The Chairman proposed that this matter was urgent and could not wait until the next scheduled meeting. For operational reasons it was necessary to re-appoint the membership of the Licensing Sub-Committee, so an urgent report was submitted for members' approval.

**Resolved:**

**That the membership of the Licensing Sub-Committee be comprised of three members of the Licensing Committee determined in accordance with minute 466 of Licensing Committee 27/01/05, minute 583 of Licensing Committee 20/04/06 and minute 109 of Licensing Committee 26/06/07.**

23 **Declarations of Interest**

Councillor Hope declared a personal interest in item 8 as he was the Co-ordinator for the Royal British Legion, Wallops Branch. He remained in the room while the item was discussed and spoke and voted thereon.

Councillor Budzynski declared a personal interest in item 8 as he was a Trustee of Andover CAB. He remained in the room while the application was discussed and spoke and voted thereon.

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**Minutes**

**Resolved:**

**That the minutes of the meeting held on 12 April 2012 be confirmed and signed as a correct record.**

25

**Minutes of the Licensing Sub-Committee**

**Resolved:**

**That the minutes of the Licensing Sub-Committees held on 2 May 2012 be received.**

26

**Hackney Carriage Licence Applications –  
Appointment of an Interview Panel**

At its meeting on 12 April 2012 the Committee agreed to make available two additional hackney carriage licences.

It had previously been agreed that the Head of Administration would allocate hackney carriage licences in consultation with a panel of members which would have interviewed applicants. It was now necessary to consider the appointment of a panel so that the new licenses could be issued.

The Licensing Manager proposed that a minimum of three and a maximum of five Members be appointed to the panel. He invited Members to give an indication if they would be willing to serve on the panel and any preference as to the number.

The Chairman, Councillors Budzynski, Johnston and Whiteley puts their names forward for consideration. The Licensing Manager suggested that any Member who did not wish to be considered for the Panel should let him know.

The Committee supported a proposal for the Panel to comprise of three Members and to delegate the selection of the Panel Members to the Head of Administration when the need arose. No decision was taken as to whether the meetings should be held in the daytime or evening.

**Resolved:**

**That the Head of Administration be authorised to select three members of the Licensing Committee to serve on a Panel for the purposes of interviewing applicants for a hackney carriage licence when the need arises.**

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### **Charitable Street Collection Policy**

The Licensing Manager explained that the Head of Administration had delegated authority to issue Street Collection licences allowing collections of money from the public for charitable or similar purposes. The policy used to determine the issue of licences was out of date and needed to be revised to reflect the modern demand for collections.

The Licensing Manager reported an increase in demand from charities and many now wished to hold street collections more than once a year. For this reason the policy had been amended and was submitted to the Committee for consideration.

The Licensing Manager assured the Committee that he did not envisage the changes to the policy in any way disadvantaging smaller, particularly local, charities. The larger charities often collected on one day in a number of different locations. The Committee supported a proposal to give discretion to the Licensing Manager to allow additional collecting days where he deemed it appropriate.

A review of the Charitable Street Collection Policy was suggested in 12 months.

#### **Resolved:**

**That the Street Collection Policy attached as Annex 2 to the report be adopted with effect from 1 July 2012 in relation to all charitable Street Collection applications received after that date subject to the following change, namely that paragraph 5 be deleted and replaced by the following;-:**

**“5. The Council will grant registered charities a collection license on one day per year. Additional collection days for individual charities may be granted at the discretion of the Licensing Manager.”**

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### **Scheme of Delegations to Officers**

#### **Resolved:**

**That the Scheme of Delegations to Officers annexed to the report to Annual Council in so far as it applies to the powers and duties of the Licensing Committee be approved**

(Meeting terminated at 6.23 pm)