

Minutes of the **Licensing Committee**  
of the **Test Valley Borough Council**  
held in The Annexe, Crosfield Hall, Broadwater Road, Romsey  
on Thursday 12 March 2015 at 5.30 p.m.

Attendance:

<b>Councillor A Hope</b> <b>(Chairman)</b>	(P)	<b>Councillor J Anderdon</b> <b>(Vice-Chairman)</b>	(P)
Councillor I Andersen	(A)	Councillor A Johnston	(P)
Councillor A Beesley	(P)	Councillor P Lashbrook	(-)
Councillor A Brook	(-)	Councillor N Long	(-)
Councillor J Budzynski	(A)	Councillor I Richards	(P)
Councillor M Cooper	(P)	Councillor A Tupper	(P)
Councillor B Few Brown	(P)	Councillor J Whiteley	(P)
Councillor A Finlay	(A)		

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**Minutes**

**Resolved:**

**That the minutes of the meeting held on 20 November 2014 be confirmed and signed as a correct record.**

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**Licensing Sub-Committee**

**Resolved:**

**That the Minutes of the Licensing Sub-Committee held on 30 January 2015 be received.**

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**Powers and Duties of the Licensing Committee**

The Committee considered a report of the Head of Legal and Democratic Services.

The Licensing Manager explained that the powers and duties of the Licensing Committee are approved each year in accordance with the Constitution by Annual Council. Officers had reviewed the existing powers and duties and discovered that they do not accurately reflect the actual areas of work undertaken by the Committee. In particular, the existing powers and duties refer to matters which are no longer the responsibility of the Committee, largely as a result of changes in legislation. Examples of this included registration of door supervisors and licensing of pools promoters. In order to ensure that the powers and duties reflect the actual areas of responsibility of the Committee it was recommended that they be revised as set out in Annex 2 to the report.

A Member questioned why some areas of responsibility were delegated to officers. The Licensing Manager explained that there were statutory reasons the responsibility for certain functions remaining with the Committee. However, some functions had discretion to be delegated to officers.

**Recommended to Council:**

**That the powers and duties of the Licensing Committee to discharge any of the functions exercised by it be as set out in Annex 2 to the report.**

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**Revocation of a Private Hire Driver's Licence**

The Committee received a report by the Licensing Manager regarding the revocation of a private hire driver's licence. The Head of Legal and Democratic Services had used his delegated powers to suspend a Driver's Licence as a result of the driver failing to undergo an enhanced criminal records check. Members of the Licensing Committee had previously requested that they be informed of any occasions when refusals, suspensions and revocations occur.

**Resolved:**

**That it be noted that the Head of Legal and Democratic Services had suspended a Private Hire Vehicle Driver's Licence.**

(Meeting terminated at 5.51pm)