

Notice of Meeting

Licensing

Date: Thursday 18 July 2019

Time: 5.30 pm

Venue: The Annexe, Crosfield Hall, Broadwater Road, Romsey, Hampshire,
SO51 8GL

For further information or enquiries please contact:

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Legal and Democratic Service

Test Valley Borough Council,
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The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

PUBLIC PARTICIPATION SCHEME

If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.

Membership of Licensing

MEMBER	WARD
Councillor G Bailey (Chairman)	Blackwater
Councillor I Andersen (Vice-Chairman)	Andover St Mary's
Councillor N Anderdon	Chilworth, Nursling & Rownhams
Councillor J Burnage	Romsey Cupernham
Councillor D Coole	Anna
Councillor N Daas	Romsey Abbey
Councillor A Dowden	Valley Park
Councillor D Drew	Harewood
Councillor V Harber	Andover St Mary's
Councillor A Johnston	Mid Test
Councillor L Lashbrook	Charlton & the Pentons
Councillor P Lashbrook	Bellinger
Councillor N Matthews	Andover Romans
Councillor R Meyer	Andover Winton
Councillor J Parker	Romsey Tadburn

Licensing

Thursday 18 July 2019

AGENDA

**The order of these items may change as a result of members
of the public wishing to speak**

- 1 Apologies**
- 2 Public Participation**
- 3 Declarations of Interest**
- 4 Urgent Items**
- 5 Minutes of the Licensing Committee meeting held on
22 November 2018**
- 6 Minutes of the Licensing Sub-Committee meeting held
on 18 April 2019**
- 7 Licensing Sub-Committee Membership** **4 - 5**

To appoint the membership of the Licensing Sub-Committee.
- 8 Scheme of Delegations to Officers** **6**

To approve the Council's Scheme of Delegations to Officers.

ITEM 7

Licensing Sub-Committee

Report of the Head of Legal and Democratic Services

Recommended:

That the membership of the Licensing Sub-Committee be comprised of three members drawn from the Licensing Committee. Those members will be selected in strict alphabetical order, save when it transpires that a member has an interest in the Members' Code of Conduct or the member is a Member for or lives within the ward within which an application premises is situated. In the event of a member selected becoming unavailable to attend a hearing, then the Head of Legal and Democratic Services will select a replacement in accordance with the above arrangements. Where possible, those members will be selected on a basis of one Liberal Democrat and two other Members.

SUMMARY:

- Various matters relating to the Licensing Act 2003 and Gambling Act 2005 are determined by the Licensing Sub-Committee established in 2005 and re-appointed annually.

1 Background

1.1 At its January 2005 meeting (Minute 466 of 27 January refers) the Committee agreed to establish Licensing Sub-Committees comprising three members. As the Licensing Act was silent on a quorum all three members needed to be present. As a result it was also agreed;

- (a) That a Sub-Committee be established comprising three members, and that the membership be drawn from a pool of members consisting of the membership of the Licensing Committee, subject to:
 - (i) as an alternative arrangement those members being selected on the basis of one Liberal Democrat and two other members, and;
 - (ii) those members be selected from the Licensing Committee membership list in strict alphabetical order save when it transpires that a member has an interest as defined in the Code of Conduct or the member is a member for or lives within the ward within which an application premises is situated then the next member on the list shall be selected, subject to their availability.
- (b) That the Chairman of the Sub-Committee be rotated amongst all members of the Licensing Committee.

- 1.2 At its meeting in April 2006 (Minute 583 of 20 April refers), the Licensing Committee approved revisions to these arrangements, whereby, in the event of a member selected becoming available, the Head of Administration (now Head of Legal and Democratic Services) be authorised to select a replacement in accordance with the existing arrangements and that the agenda for each Sub-Committee meeting should contain a note to this effect.
- 1.3 At its September 2013 meeting (Minute 126 of 19 September refers) the Committee re-considered Licensing Sub-Committee arrangements. Whilst the legislation regarding political proportionality at Council meetings does not apply to Licensing Sub-Committees, it was agreed that where possible members would be selected for a Licensing Sub-Committee on the basis of one Liberal Democrat and two other members.

2 Conclusion

- 2.1 The Licensing Committee is asked to re-appoint the membership of the Sub-Committee on the basis set out above.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	0	File Ref:	N/A
(Portfolio: Corporate) Councillor Preston			
Officer:	Karen Dunn	Ext:	8401
Report to:	Licensing Committee	Date:	18 July 2019

ITEM 8

Scheme of Delegations to Officers

Report of the Head of Legal and Democratic Services (Portfolio: Corporate)

Recommended:

That the Scheme of Delegations to Officers annexed to the report to Annual Council, in so far as it applies to the powers and duties of the Licensing Committee, be approved.

SUMMARY:

- The purpose of the report is to approve the Council's Scheme of Delegations to Officers.

1 Background

- 1.1 The Scheme of Delegations to Officers is approved each year in accordance with the Constitution by Annual Council, the Cabinet and relevant Committees.
- 1.2 During the course of the year since the last Annual Council changes have occurred to the Scheme of Delegations to Officers and new delegations to Officers have been made as the need has arisen over time. These changes have been incorporated into the Scheme in the Annex to the report to Annual Council.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	0	File Ref:	N/A
(Portfolio: Corporate) Councillor Preston			
Officer:	Karen Dunn	Ext:	8401
Report to:	Licensing Committee	Date:	18 July 2019