

Notice of Meeting

Overview and Scrutiny Committee

Date: Wednesday 18 September 2019

Time: 5.30 pm

Venue: Conference Room 1, Beech Hurst, Weyhill Road, Andover,
Hampshire, SP10 3AJ

For further information or enquiries please contact:

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Legal and Democratic Service

Test Valley Borough Council,
Beech Hurst, Weyhill Road,
Andover, Hampshire,
SP10 3AJ

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The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

PUBLIC PARTICIPATION SCHEME

If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.

Membership of Overview and Scrutiny Committee

MEMBER

WARD

Councillor I Jeffrey (Chairman)	Mid Test;
Councillor Z Brooks (Vice-Chairman)	Andover Millway;
Councillor G Bailey	Blackwater;
Councillor D Baverstock	Romsey Cupernham;
Councillor C Borg-Neal	Andover Harroway;
Councillor T Burley	Andover Harroway;
Councillor D Coole	Anna;
Councillor C Donnelly	Andover Downlands;
Councillor C Dowden	North Baddesley;
Councillor A Finlay	Chilworth, Nursling & Rownhams;
Councillor S Gidley	Romsey Abbey;
Councillor N Gwynne	Romsey Cupernham;
Councillor K Hamilton	Andover Harroway;
Councillor N Lodge	Andover Downlands;
Councillor R Meyer	Andover Winton;
Councillor K North	Andover Romans;
Councillor J Parker	Romsey Tadburn;
Councillor R Rowles	Andover Winton;

Overview and Scrutiny Committee

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AGENDA

The order of these items may change as a result of members of the public wishing to speak

- 1 Apologies**
- 2 Public Participation**
- 3 Declarations of Interest**
- 4 Urgent Items**
- 5 Minutes of the meeting held on 17 July and 5 September 2019**
- 6 Call in Items**
- 7 Urgent decisions taken since last meeting**
- 8 Updates on Panels**

Lead Members to update the Committee on the progress of their Panels (10 mins)
- 9 Appointment to Budget and Audit Panels**

To appoint Members to the Budget and Audit Panels (10 minutes)
- 10 Annual Report on Complaints** **5 - 53**

Annual summary of complaints dealt with under the Council's formalised procedure 2018/19 for consideration by the Overview and Scrutiny Committee (20 minutes)

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| 11 | <u>The Annual Internal Audit Report 2018-19</u> | 54 - 65 |
| | To consider the internal audit work covering the financial year 2018-19 and the results of an external assessment of conformance with the Public Sector Internal Audit Standards (20 minutes) | |
| 12 | <u>Work Programme Report</u> | 66 - 69 |
| | To consider the outputs from the discussions at the OSCOM annual Away Day (20 minutes) | |
| 13 | <u>Programme of Work for the Overview & Scrutiny Committee</u> | 70 - 84 |
| | To enable Members to keep the Committee's future work programme under review (10 minutes) | |