

Notice of Meeting

General Purposes Committee

Date: Wednesday 6 May 2020

Time: 12.00 pm

Venue: Being held virtually by Microsoft Teams. The public can listen to a live stream here:

<http://www.audiominutes.com/p/player/player.html?userid=tvbc>

For further information or enquiries please contact:

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Legal and Democratic Service

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The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

PUBLIC PARTICIPATION SCHEME

If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.

General Purposes Committee

Wednesday 6 May 2020

AGENDA

**The order of these items may change as a result of members
of the public wishing to speak**

- 1 Apologies**
- 2 Public Participation**
- 3 Declarations of Interest**
- 4 Urgent Items**
- 5 To Establish an Appointments Sub-Committee **3 - 5****

To establish a General Purposes Appointments Sub-Committee to appoint the Chief Executive.

ITEM 5 Establishment of an Appointments Sub-Committee

Report of the Head of Legal and Democratic Services

Recommended:

- 1. That five members of the General Purposes Committee be appointed to an Appointments Sub-Committee to consider the appointment of a Chief Executive.**
- 2. That Councillors,,,, and be appointed to the Appointments Sub-Committee for the purposes of considering the appointment of a Chief Executive.**

SUMMARY:

- Chief Executive Roger Tetstall has given notice of his resignation and therefore a recruitment process to appoint a new Chief Executive must be undertaken.
- The Council's Constitution requires establishment of an Appointments Sub-Committee to consider a new appointment to the position of Chief Executive ahead of a recommendation to full Council.
- It is recommended that General Purposes Committee therefore appointments Members as required to an Appointments Sub-Committee to consider the appointment of a Chief Executive.

1 Introduction

- 1.1 Chief Executive Roger Tetstall has given notice of his resignation after nineteen years' service to the Council, for seventeen of which he has served as the Chief Executive. Recruitment of a new Chief Executive therefore becomes necessary.
- 1.2 The Council's Constitution specifies that an Appointments Sub-Committee is to be convened to deal with the appointment of a Chief Officer (as defined in the Council's Officer Employment Procedure Rules at Part 4 of the Constitution). Full Council must then approve then approve the appointment of a Chief Executive in accordance with The Local Authorities (Standing Orders) (England) Regulations 2001.

2 Background

- 2.1 The Council's Constitution requires a General Purposes Appointments Sub-Committee to be established to consider the appointment of a Chief Executive ahead of a recommendation by the Sub-Committee for consideration by full Council.

2.2 The Appointments Sub-Committee must include at least one member of the Cabinet.

2.3 It is therefore recommended that five Members of the General Purposes Committee, including at least one Cabinet member, are appointed to the Appointments Sub-Committee on a politically proportionate basis.

3 Options and Options Appraisal

3.1 If the Council wishes to proceed with appointment of a Chief Executive in accordance with the Constitution, then an Appointments Sub-Committee must be convened to consider the appointment and to make a recommendation to full Council.

4 Risk Management

4.1 A Risk Management questionnaire has been completed and indicates this report does not require a risk assessment because the issues covered are not significant in terms of risk or have previously been considered.

5 Resource Implications

5.1 There are no resource implications of establishing an Appointment Sub-Committee.

6 Legal Implications

6.1 Establishing an Appointments Sub-Committee as described above will allow the recruitment and appointment of a new Chief Executive to proceed in accordance with the Council's Constitution and The Local Authorities (Standing Orders) (England) Regulations 2001.

7 Equality Issues

7.1 No potential for discrimination or adverse impact on those with protected characteristics is identified.

8 Other Issues

8.1 No other issues are identified.

9 Conclusion and reasons for recommendation

9.1 In order to proceed with an appointment process which complies with the Council's Constitution and relevant legislation is recommended that an Appointments Sub-Committee of five Members reflecting political proportionality and including at least one member of Cabinet be established to consider the appointment of a Chief Executive.

<u>Background Papers</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	None	File Ref:	N/A
Report of the Head of Legal and Democratic Services			
Officer:	Karen Dunn	Ext:	8401
Report to:	General Purposes Committee	Date:	06 May 2020