

Minutes of the **Licensing Committee**
of the **Test Valley Borough Council**
held in Conference Room 1, Beech Hurst, Weyhill Road, Andover
on Thursday, 10 February 2022 at 5.30 pm

Attendance:

Councillor G Bailey
(Chairman)

Councillor P Lashbrook
(Vice-Chairman)

Councillor I Andersen
Councillor J Budzynski
Councillor T Burley

Councillor A Dowden
Councillor A Johnston
Councillor N Matthews

Apologies for absence were received from Councillor N Daas, C Donnelly,
N Gwynne, L Lashbrook, R Meyer and J Parker

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Apologies

Apologies for absence were received from Councillors Daas, Donnelly, Gwynne,
L Lashbrook, Meyer and Parker.

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Public Participation

There was no public participation.

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Declarations of Interest

There were no declarations of interest.

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Urgent Items

There were no urgent items to be considered.

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Minutes of the meeting held on 21 October 2021

The minutes of the Licensing Committee held on 21 October 2021 were signed and
confirmed as a correct record.

438 **Minute of the Licensing Sub-Committee held on
18 October 2021**

The minutes of the Licensing Sub-Committee held on 18 October 2021 were signed and confirmed as a correct record.

439 **Hackney Carriage and Private Hire Vehicle Driver Licensing
and Fees**

The Licensing Manager presented the report which recommended changes to the criminal records checking processes for licensed taxi drivers.

Taxi driver applicants are required to undergo criminal records checks with the UK Disclosure and Barring Service to make sure there are no matters which would make them unsuitable for being granted a licence. At present the fee for this check is included as part of the overall licence fee but it is proposed this be paid at the Post Office as part of the ID verification process.

The Council requires applicants that have lived overseas prior to applying for a licence to provide an equivalent check from that country arranged and paid for by the applicant. In future the Council could provide this service.

Following a question to the Licensing Manager it was clarified that the criminal records checks undertaken by the Disclosure and Barring Service (DBS) in the UK is not applicable to HM Forces as they are British citizens. Any criminal convictions gained abroad would be recorded on the response from the DBS.

Resolved:

1. **That as from 1 April 2022 the Council offer a service of obtaining overseas criminal records checks to new applicants for a Hackney Carriage/Private Vehicle Driver Licence.**
2. **That as from 1 April 2022 applicants for the grant or renewal of a Hackney Carriage/Private Hire Vehicle Driver Licence pay the fee for a Disclosure and Barring Service criminal records check at the time of submitting their identification documents to the Post Office.**

Recommended to Cabinet:

3. **The fee for a obtaining an overseas criminal records check be set at the cost charged by the third party provider plus a fee of £27.00.**
4. **The fees for the grant or renewal of a Hackney Carriage/Private Hire Vehicle Driver Licence be set at the amounts listed in paragraph 7.1 of this report.**

(The meeting terminated at 5.44 pm)