

## Notice of Meeting

# General Purposes Committee

**Date:** Wednesday 22 June 2022

**Time:** 4.30 pm

**Venue:** The Annexe, Crosfield Hall, Broadwater Road, Romsey, Hampshire,  
SO51 8GL

**For further information or enquiries please contact:**

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**Legal and Democratic Service**

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The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

**PUBLIC PARTICIPATION SCHEME**

*If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.*

### **Membership of General Purposes Committee**

#### **MEMBER**

#### **WARD**

Councillor K Hamilton (Chairman)

Andover Harroway

Councillor K North (Vice-Chairman)

Andover Romans

Councillor N Adams-King

Blackwater

Councillor D Baverstock

Romsey Cupernham

Councillor J Burnage

Romsey Cupernham

Councillor C Donnelly

Andover Downlands

Councillor A Dowden

Valley Park

Councillor M Flood

Anna

Councillor R Meyer

Andover Winton

Councillor P North

Bourne Valley

Councillor T Swain

Chilworth, Nursling & Rownhams

## **General Purposes Committee**

Wednesday 22 June 2022

### **AGENDA**

**The order of these items may change as a result of members  
of the public wishing to speak**

- 1 Apologies**
- 2 Public Participation**
- 3 Declarations of Interest**
- 4 Urgent Items**
- 5 Establishment of an Appointments Sub-Committee** **4 - 6**  
  
To establish a General Purposes Appointments Sub-Committee to appoint the Head of Planning and Building.
- 6 Establishment of an Appointments Sub-Committee** **7 - 9**  
  
To establish a General Purposes Appointments Sub-Committee to appoint the Deputy Chief Executive.

## **ITEM 5      Establishment of an Appointments Sub-Committee**

Report of the Head of Legal and Democratic Services

### **Recommended:**

- 1. That Councillor Phil North be appointed to the Appointments Sub-Committee for the purposes of considering the appointment of the Head of Planning and Building to replace Councillor Adams-King.**
- 2. That should a Councillor appointed to the Appointments Sub-Committee for the Head of Planning and Building not be able to attend, then the Head of Legal and Democratic Services, in consultation with the Chairman of the General Purposes Committee, be delegated authority to appoint a substitute Councillor from the membership of the General Purposes Committee.**

#### Summary:

- At its meeting on 12 January 2022, the General Purposes Committee established an Appointments Sub-Committee to appoint the Head of Planning and Building.
- Councillor Adams-King is no longer able to attend the scheduled interviews and Sub-Committee for the appointment of the Head of Planning and Building.
- It is recommended that General Purposes Committee therefore appointments a different Councillor to the Appointments Sub-Committee to consider the appointment of the Head of Planning and Building.

### **1      Introduction**

- 1.1 Following the resignation of the Head of Planning and Building and the appointment of an Interim Head of Planning and Building, it is necessary to appoint a permanent Head of Planning and Building.
- 1.2 The Council's Constitution specifies that an Appointments Sub-Committee is to be convened to deal with the appointment of a Chief Officer (as defined in the Council's Officer Employment Procedure Rules at Part 4 of the Constitution).

### **2      Background**

- 2.1 The Council's Constitution requires a General Purposes Appointments Sub-Committee to be established to consider the appointment of the Head of Planning and Building.

- 2.2 The Appointments Sub-Committee must include at least one member of the Cabinet.
  - 2.3 At its meeting on 12 January 2022, the General Purposes Committee established an Appointments Sub-Committee to appoint the Head of Planning and Building. It was resolved that Councillors Adams-King, Baverstock and Hamilton be appointed to the Appointments Sub-Committee to appoint the Head of Planning and Building.
  - 2.4 Due to the appointment of an Interim Head of Planning and Building and now the need to appoint a permanent Head of Planning and Building, Councillor Adams-King is no longer available to attend the rescheduled interviews and Appointments Sub-Committee.
  - 2.5 It is therefore recommended that Councillor Phil North be appointed to replace Councillor Adams-King on the Appointments Sub-Committee to appoint the Head of Planning and Building.
  - 2.6 It is further recommended that the Head of Legal and Democratic Services in consultation with the Chairman of General Purposes be given delegated authority to appoint a Substitute Member to the committee should any member of the Appointments Sub-Committee be unable to attend. This would allow the Sub-Committee to take place should an existing member not be able to attend.
- 3 Options and Options Appraisal**
- 3.1 If the Council wishes to proceed with appointment of a Head of Planning and Building in accordance with the Constitution, then an Appointments Sub-Committee must be convened to consider the appointment.
- 4 Risk Management**
- 4.1 A Risk Management questionnaire has been completed and indicates this report does not require a risk assessment because the issues covered are not significant in terms of risk or have previously been considered.
- 5 Resource Implications**
- 5.1 There are no resource implications of establishing an Appointment Sub-Committee.
- 6 Legal Implications**
- 6.1 Establishing an Appointments Sub-Committee as described above will allow the recruitment and appointment of a Head of Planning and Building to proceed in accordance with the Council's Constitution and The Local Authorities (Standing Orders) (England) Regulations 2001.

**7 Equality Issues**

7.1 No potential for discrimination or adverse impact on those with protected characteristics is identified.

**8 Other Issues**

8.1 No other issues are identified.

**9 Conclusion and reasons for recommendation**

9.1 In order to proceed with an appointment process which complies with the Council's Constitution and relevant legislation is recommended that Councillor Phil North be appointed to the Appointments Sub-Committee for the head of Planning and Building to replace Councillor Adams-King.

<u>Background Papers</u>			
<a href="#">General Purposes Committee meeting of 12 January 2022</a>			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	None	File Ref:	N/A
Report of the Head of Legal and Democratic Services			
Officer:	Emma Horbury	Ext:	8001
Report to:	General Purposes Committee	Date:	22 June 2022

## **ITEM 6          Establishment of an Appointments Sub-Committee**

Report of the Head of Legal and Democratic Services

### **Recommended:**

- 1.      That five members of the General Purposes Committee be appointed to an Appointments Sub-Committee to consider the appointment of a Deputy Chief Executive.**
- 2.      That Councillors Adams-King, Burnage, A Dowden, Hamilton, and P North be appointed to the Appointments Sub-Committee for the purposes of considering the appointment of a Deputy Chief Executive.**
- 3.      That should a Councillor appointed to the Appointments Sub-Committee for the Deputy Chief Executive not be able to attend, then the Head of Legal and Democratic Services, in consultation with the Chairman of the General Purposes Committee, be delegated authority to appoint a substitute Councillor from the membership of the General Purposes Committee.**

#### Summary:

- Deputy Chief Executive, Carol Moore, has given notice of her resignation and therefore a recruitment process to appoint a new Deputy Chief Executive must be undertaken.
- The Council's Constitution requires establishment of an Appointments Sub-Committee to consider a new appointment to the position of Deputy Chief Executive.
- It is recommended that General Purposes Committee therefore appointments Members, as required, to an Appointments Sub-Committee to consider the appointment of a Deputy Chief Executive.

### **1          Introduction**

- 1.1      Deputy Chief Executive, Carol Moore, has given notice of her resignation after twenty five years' service to the Council. Recruitment of a new Deputy Chief Executive therefore becomes necessary.**
- 1.2      The Council's Constitution specifies that an Appointments Sub-Committee is to be convened to deal with the appointment of a Chief Officer (as defined in the Council's Officer Employment Procedure Rules at Part 4 of the Constitution).**

## **2 Background**

- 2.1 The Council's Constitution requires a General Purposes Appointments Sub-Committee to be established to consider the appointment of a Deputy Chief Executive.
- 2.2 The Appointments Sub-Committee must include at least one member of the Cabinet.
- 2.3 It is therefore recommended that five Members of the General Purposes Committee, including at least one Cabinet member, are appointed to the Appointments Sub-Committee on a politically proportionate basis.

## **3 Options and Options Appraisal**

- 3.1 If the Council wishes to proceed with appointment of a Deputy Chief Executive, in accordance with the Constitution, then an Appointments Sub-Committee must be convened to consider the appointment.

## **4 Risk Management**

- 4.1 A Risk Management questionnaire has been completed and indicates this report does not require a risk assessment because the issues covered are not significant in terms of risk or have previously been considered.

## **5 Resource Implications**

- 5.1 There are no resource implications of establishing an Appointment Sub-Committee.

## **6 Legal Implications**

- 6.1 Establishing an Appointments Sub-Committee as described above will allow the recruitment and appointment of a new Deputy Chief Executive to proceed in accordance with the Council's Constitution and The Local Authorities (Standing Orders) (England) Regulations 2001.

## **7 Equality Issues**

- 7.1 No potential for discrimination or adverse impact on those with protected characteristics is identified.

## **8 Other Issues**

- 8.1 No other issues are identified.

## **9 Conclusion and reasons for recommendation**

- 9.1 In order to proceed with an appointment process which complies with the Council's Constitution and relevant legislation is recommended that an Appointments Sub-Committee of five Members reflecting political proportionality and including at least one member of Cabinet be established to consider the appointment of a Deputy Chief Executive.



<u>Background Papers</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	None	File Ref:	N/A
Report of the Head of Legal and Democratic Services			
Officer:	Karen Dunn	Ext:	8401
Report to:	General Purposes Committee	Date:	22 May 2022