

# Cabinet Work Programme

December 2020

## Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at [admin@testvalley.gov.uk](mailto:admin@testvalley.gov.uk).
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:  
[Cabinet Members](#)

## KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- |  |   |                  |
|--|---|------------------|
| a. Decisions on spending which are within the annual budgets approved by the Council                         | NO THRESHOLD  | NOT KEY DECISION |
| b. Decisions on cash flow, investments and borrowings.   | NO THRESHOLD  | NOT KEY DECISION |
| c. Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION |                  |

### **Arrangements for making representations to the cabinet regarding decisions contained within the work programme**

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

| Date of Decision       | Item   | Key Decision | Decision maker | May include information which is not to be made public* | Documents to be submitted for consideration                   | Head of Service                                  | Notice of proposed decision first published |
|------------------------|--|--------------|----------------|---|---|--|---|
| 13 Jan 2021            | Interim Economic Development Strategy                          | No           | Cabinet        | Open  | Report of the Economic Development & Tourism Portfolio Holder | Head of Planning Policy and Economic Development | 10 Nov 2020                                 |
| 13 Jan 2021<br>Andover | Budget Forecast Update   | No           | Cabinet        | Open  | Report of the Finance Portfolio Holder                        | Head of Finance                                  | 24 Jul 2020                                 |
| 13 Jan 2021<br>Romsey  | Council Tax Reduction Scheme 2021/22                           | No           | Council        | Open  | Report of the Finance Portfolio Holder                        | Head of Finance                                  | 28 Sep 2020                                 |
| 13 Jan 2021<br>Romsey  | Community Transport Funding 2021/22                            | No           | Cabinet        | Open  | Report of the Planning Portfolio Holder                       | Head of Planning Policy and Economic Development | 13 Nov 2020                                 |
| 13 Jan 2021            | Romsey conservation area appraisal and management plan (CAAMP) | Yes          | Council        | Open  | Report of the Planning Portfolio Holder                       | Head of Planning Policy and Economic Development | 27 Oct 2020                                 |
| 10 Feb 2021<br>Romsey  | Revenue Budget & Council Tax Proposals                         | No           | Cabinet        | Open  | Report of the Finance Portfolio Holder                        | Head of Finance                                  | 24 Jul 2020                                 |

|                        |   |     |         |              |   |                               |             |
|------------------------|---|-----|---------|--------------|---|-------------------------------|-------------|
| 10 Feb 2021<br>Romsey  | Capital Programme Update                                  | No  | Council | Open         | Report of the Finance Portfolio Holder  | Head of Finance               | 24 Jul 2020 |
| 10 Feb 2021<br>Romsey  | Treasury Management Strategy                              | No  | Council | Open         | Report of the Finance Portfolio Holder  | Head of Finance               | 24 Jul 2021 |
| 10 Feb 2021<br>Romsey  | Valley Housing Business Plan Update                       | No  | Cabinet | Fully exempt | Report of the Finance Portfolio Holder  | Head of Revenues              | 7 Oct 2020  |
| 10 Mar 2021<br>Romsey  | Write off of uncollectable debts                          | No  | Cabinet | Open         | Report of the Finance Portfolio Holder  | Head of Revenues              | 21 Sep 2020 |
| 10 Mar 2021<br>Romsey  | Community Infrastructure Levy (CIL) - Allocation of Funds | Yes | Cabinet | Open         | Report of the Planning Portfolio Holder | Head of Planning and Building | 23 Nov 2020 |
| 14 Apr 2021<br>Andover | Carry Forward of Unspent Revenue Budget                   | No  | Cabinet | Open         | Report of the Finance Portfolio Holder  | Head of Finance               | 24 Sep 2020 |
| 14 Apr 2020<br>Andover | Annual Governance Statement                               | No  | Council | Open         | Report of the Finance Portfolio Holder  | Head of Finance               | 24 Sep 2020 |
| 19 May 2021            | Corporate Action Plan - Year 3 Update                     | No  | Cabinet | Open         | Report of the Leader                    | Chief Executive               | 27 Oct 2020 |