

Panel	Lead Member	Progress Update	Report back to OSCOM
Armed Forces Covenant	Councillor Matthews	<p>Scoping report to be produced.</p> <p>Councillor Borg Neal liaising with relevant organisations. Panel would commence following the Borough Elections in May 2019.</p> <p>Members have been invited to sit on the panel.</p> <p>The panel consists of Councillors Borg Neal, Burley, Coole, Donnelly, Hamilton, Matthews and Rowles.</p>	16 October 2019
		<p>Meetings have been held with 11 Brigade's Army Civilian Liaison Officer and a scope will be considered at the next Overview and Scrutiny Committee meeting.</p> <p>The scoping document will be considered at OSCOM on 11 December 2019</p> <p>The next meeting was due to be held on Monday 23 March however this was cancelled due to the Coronavirus emergency.</p> <p>The last meeting had been cancelled due to the current situation however a remote meeting was planned in the near future. A questionnaire would be circulated to gather ideas.</p> <p>The panel had recently met to discuss and agree the way forward. The Panel had drafted a planned overview and distributed a questionnaire to all members to gather wider information. The results of the questionnaire would be reviewed by the end of July.</p>	11 December 2019

		<p>The first phase of the Panel would be to familiarise the Panel with the Covenant and gather survey data.</p> <p>Councillor Matthews would like members to let him have any questions so that he can involve the relevant officers. A workshop will be held during the second week of August to look at the information gathered.</p> <p>The Panel had had two meetings and a discussion since the last meeting where they had received an informative brief from the Head of Housing and Community Development and would be followed up with a meeting to clarify a number of points. It is anticipated that by the end of September they would be in a position where they would have enough information on housing and community engagement to discuss and suggest recommendations for improvement. The discussions will continue once a fortnight to discuss two more topics. The next two topics will be education and health. Councillor Matthews will update the Committee at its next meeting on housing and community engagement.</p> <p>Review of the Armed Forces Covenant Panel – Councillor Matthews reported that the review has now been completed. The draft report, findings and recommendations have been circulated to the panel for comment and responses are expected by Tuesday 15 December. It is anticipated that all responses will be collated by the 18 December and then the report will be circulated to all Committee members prior to being discussed by the Committee at its meeting in January.</p>	20 January 2021
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Budget Panel		<p>The Budget Panel met on 29 June where the panel considered the Revenue Outturn 2019/2020. The variance between the budgeted and actual expenditure for the year was positive. The Panel also considered a report on the impact of Covid-19 on the Council's budget and reserves and looked at the additional expenditure, lost income and grant income. The next meeting will be held on 19 October to consider the monthly return for September, the budget for 2020/21 and fees and charge. The Head of Finance explained that things have moved on significantly since the meeting in June and was currently compiling a claim to the Government for loss of income.</p> <p>At its meeting on 19 October the Budget Panel had considered an update on the latest budget position up to 30 September 2020 as well as proposed Fees and Charges for 2021/22 and the latest budget forecast for 2021/22. There will be an additional Budge Panel meeting on 11 January 2021 to consider an updated budget position.</p> <p>The next meeting of the Budget Panel will be held on 11 January 2021.</p>	
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