

Draft Calendar of Meetings June 2022 to December 2023

Report of the Corporate Portfolio Holder

Recommended:

1. That the draft Calendar of Meetings for June to December 2022 and January to December 2023, as set out in the Annex to the report, be approved.
2. That the standard General Purposes Committee start time is moved from 4:00 pm to 5:30 pm.
3. That the current Calendar of Meetings for 2022 is amended to include an additional Southern Area Planning Committee on Monday 16 May.

SUMMARY:

- To approve the draft Calendar of Meetings for June to December 2022 and January to December 2023.
- To seek approval to move General Purposes Committee to a 5:30 pm start time in line with all other committees.

1 Introduction

- 1.1 Council considered and approved the Calendar of Meetings for January to May 2022 at its meeting held on 26 February 2021.
- 1.2 The Annex to the report puts forward for approval of a draft Calendar of Meetings for June to December 2022 and January to December 2023.

2 Background

- 2.1 Should there be business that requires consideration at Committee between scheduled meetings there remains a number of options in order to ensure business is progressed as needed. Additional meetings may be called if appropriate and Officers and Portfolio Holders are able to make decisions outside of Committee on matters where permitted in accordance with the Constitution.
- 2.2 Points to note are as follows:
- 2.3 General Purposes Committee
- 2.4 It is proposed that the standard start time of General Purposes Committee meetings is changed from 4pm to 5.30 pm to bring it in to line with all other Council meetings.

2.5 Northern Area Planning

2.6 There will be a 4 week gap between the meeting on 20 April 2023 and 18 May 2023 due to the Borough Elections.

2.7 Southern Area Planning

2.8 There will be a 4 week gap between the meeting on 25 April 2023 and 23 May 2023 due to the Borough Elections

3 Corporate Objectives and Priorities

3.1 The Council's Committees are required in order to progress the business of the Council in accordance with legislation. An efficient and effective calendar of meetings directly contributes to all of the Council's corporate objectives and priorities.

4 Options and Option Appraisal

Option 1 – To approve the Council's Calendar of meetings for May to December 2022 and January to December 2023 as set out in the Annex to the Report.

Option 2 – Not to approve any or all of the meetings set out in the proposed Calendar of meetings for May to December 2022 and January to December 2023.

4.1 The draft calendar annexed to the report has been prepared taking account of the timings of the various Financial and Audit reports which are required to be considered at set times of the year. Option 1 is therefore the preferred option.

5 Risk Management

5.1 A Risk Management questionnaire has been completed and indicates this report does not require a risk assessment because the changes/issues covered by this report are not significant in terms of risk or have previously been considered.

6 Resource Implications

6.1 No additional resource implications have been identified.

7 Legal Implications

7.1 Full Council approves the Council's Calendar of meetings each year. It is for Council to decide the frequency of meetings for each of the Committees.

8 Equality Issues

8.1 None.

9 Other Issues

9.1 Community Safety – none.

9.2 Environmental Health Issues – none.

9.3 Sustainability and Addressing a Changing Climate – none.

9.4 Property Issues – none.

9.5 Wards/Communities Affected – none.

10 Conclusion

10.1 For the reasons set out above it is recommended that Council approves the proposed Calendars of meetings for May to December 2022 and January to December 2023.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	1	File Ref	N/A
(Portfolio: Corporate) Councillor T Tasker			
Officer	Sally Prior	Ext	8024
Report to	Council	Date	1 September 2021