



## ARTIST BRIEF

### Queen's Platinum Jubilee Public Art Commissions 2022

#### Our Vision

To commission two bespoke and inspiring public art works to commemorate the Queen's Platinum Jubilee in 2022.

The artworks will celebrate the theme of seventy years of service and the Queens connections to the Test Valley, artworks will be located in Andover and Romsey.

Artists from across the country will be invited to apply and a commissioning panel of stakeholders will work together to select and support the chosen artists for each location.

#### The work

The main theme will be the seventy years of service and the Queens connections to the borough of Test Valley.

We are interested to see what form the artwork could take in terms of its functionality. We are open to ideas around sculptural work, performance areas or artwork incorporating lighting for example but applications shouldn't be restricted to these ideas alone.

The application should address what materials the work will be made with and consideration given to the use of robust sustainable materials and processes.

We would like artist to think about what the legacy of the artwork will be for future generations and how residents of Test Valley will continue to enjoy and engage with it. The artwork should be accessible and inclusive in design.

In support of our Test Valley Borough Council Public Art Strategy the commissioning panel will also review applications against the aims of the strategy which are; accessibility, aesthetic integrity, relationship to place and people and inclusivity.

## **Artist's Roles & Responsibilities**

The chosen artist will be responsible for:

- The design, fabrication and installation of the art work, including hard and soft landscaping of site.
- Providing detailed working drawings and designs for the commissioner
- Supplying the relevant information and drawings required for any appropriate planning permissions in partnership with TVBC
- Effectively managing the available budget with the steering group
- Attending regular meetings with the Arts Officer to provide updates for TVBC officers and Councillors on progress, timescales and budget
- Delivery of a suitable programme of community engagement
- Providing a full maintenance schedule and instructions
- Supplying information required for press releases and promotion

The artist will hold and provide evidence of relevant public liability insurance and professional indemnity insurance, and take responsible for any third party contractors.

## **Community Engagement**

In line with our Public Art Strategy we aim that all our public art projects involve community consultation and participation to contribute towards the collection and development of ideas and artworks. Our aim through this process is that residents and local stakeholders are fully involved in the creation of their environments and have a sense of ownership over the places in which they live. We would like to know what ideas you could bring for this element of the commission.

## **The location (TBC)**

The location are initially identified as Pocket Park in Andover and War Memorial Park in Romsey.

## **Maintenance**

The chosen artist will be expected to provide a full maintenance manual on completion of installation with clear guidelines as to the best way to maintain the artwork and any specialist treatment/knowledge that is necessary. The artist should also indicate the anticipated life span of the work and any decommissioning procedures that should be applied.

## **The Commissioning Panel**

The commissioning panel will include partners and stakeholders in each locations including

- Arts, Community and Countryside Officer
- Ward Cllr/ Portfolio Holder/ Leader
- Artist representative
- Andover College/ Romsey School Sixth Form
- Residents
- Business Rep or stakeholder from Andover Vision and Romsey Futures.

### Budget

This commission is funded through the New Homes Bonus. The project includes:  
(\*This can be removed when advertising)

£90,000 per commission (To cover all Artist's Roles and Responsibilities see above)

£5,000 community workshops and events with young people

£2,500 Artist concept fees (£500 x 5)\*

£1000 planning applications (TBC)\*

£1,500 unveiling events and commissioning panel fees\*

£95,000 is available to cover the full Artists commission and it should be noted that this includes:

- Artist time for design and drawings
- Community events and engagement
- Meetings with steering group and relevant agencies
- Fabrication, transport, installation, ground works and landscaping

### Timescales and deadlines

Due to the nature and profile of the commission the proposal is to manage the commission in two stages.

**Stage 1** – Artists are invited to express their interest with their concept and explain their own links to Test Valley

**Stage 2** – A shortlist of 5 artists will be invited to further develop ideas and concepts and present to the commissioning panel.

A fee of £500 will be made available to these artists to complete the detailed proposals.

The selected artists will be required to deliver the project by March 2023

Project Timetable outline

Action	Date or due by
Launch Commission and Call for Artists (6 weeks)	February 2022
Stage 1 application deadline	14 March 2022
Longlist decided (Arts Officer)	25 March 2022
Commissioning panel meet and decide on stage 2	31 March 2022
Invite Stage 2 applications (4 weeks)	30 April 2022
Commissioning panel meet and interview stage 2 artists	13 May 2022
Award Artist contract	20 May 2022
Contract Artist	June 2022
Artwork delivered and installed by	March 2023

## How to apply

### Stage 1

- One page of your concept for the commission
- 4 examples of previous work/ CV/ Website
- A covering letter about your links to our community and why you would like to be awarded the commission

You must present:

- A track record in commissions for the public realm and notable commissions
- Experience of community engagement within public art projects
- Experience of working within a creative team
- Evidence of the ability to produce high quality works of art
- A clear understanding of the challenges and sensitivities of the project

### Stage 2:

The five successful applicants will be required to submit the following:

- A detailed project proposal, workshop plan and timeline
- A detailed budget and contingencies
- A method statement, risk assessment
- Visualisations and other project concept aids
- An approach to engaging people across the borough
- Any outline permissions required (When required)
- An ongoing maintenance schedule

Applications should be sent by email to:

Faye Perkins, Arts Officer, [fperkins@testvalley.gov.uk](mailto:fperkins@testvalley.gov.uk)

Please call 01264 368844 if you have any questions

### **Equal Opportunities**

Test Valley Borough Council is committed to providing and promoting equal opportunities in employment and service provision, eliminating discrimination, and encouraging diversity amongst the workforce. A full copy of our equal opportunities policy is attached.

### **Linked documents**

1. TVBC Public Art Strategy  
<http://www.testvalley.gov.uk/resident/communityandleisure/artsandculture/publicart/public-art-strategy/>
2. Equal Opportunities Policy  
<http://www.testvalley.gov.uk/aboutyourcouncil/corporatedirection/equality---diversity/equalities/>
3. SPUD Report (Available on request or found on council website)