

# Cabinet Work Programme

January 2022

## Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at [admin@testvalley.gov.uk](mailto:admin@testvalley.gov.uk).
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:  
[Cabinet Members](#)

## KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- |  |   |                  |
|--|---|------------------|
| a. Decisions on spending which are within the annual budgets approved by the Council                         | NO THRESHOLD  | NOT KEY DECISION |
| b. Decisions on cash flow, investments and borrowings.   | NO THRESHOLD  | NOT KEY DECISION |
| c. Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION |                  |

### **Arrangements for making representations to the cabinet regarding decisions contained within the work programme**

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

**ANNEX 4**

| Date of Decision       | Item   | Key Decision | Decision maker | May include information which is not to be made public* | Documents to be submitted for consideration  | Head of Service                                  | Notice of proposed decision first published |
|------------------------|--|--------------|----------------|---|--|--|---|
| 12 Jan 2022<br>Romsey  | Appointment of External Auditors   | No           | Council        | Open  | Report of the Finance and Resources          | Head of Finance and Revenues                     | 7 Dec 2021                                  |
| 12 Jan 2022<br>Romsey  | Budget Forecast Update   | No           | Cabinet        | Open  | Report of the Finance and Resources          | Head of Finance and Revenues                     | 21 Jun 2021                                 |
| 12 Jan 2022<br>Romsey  | Council Tax Support Scheme 2022/23   | Yes          | Council        | Open  | Report of the Finance and Resources          | Head of Finance and Revenues                     | 2 Nov 2021                                  |
| 23 Feb 2022<br>Andover | Draft Infrastructure and Developer Contributions Supplementary Planning Document | No           | Cabinet        | Open  | Report of the Planning Portfolio Holder      | Head of Planning Policy and Economic Development | 21 Sep 2021                                 |
| 23 Feb 2022<br>Romsey  | Allocation of CIL Funds  | Yes          | Council        | Open  | Report of the Planning Portfolio Holder      | Head of Planning and Building                    | 29 Sep 2021                                 |
| 23 Feb 2022<br>Romsey  | Revenue Grant Funding Recommendations for 2022-25                                | Yes          | Cabinet        | Open  | Report of the Community, Leisure and Tourism | Head of Community and Leisure                    | 6 Dec 2021                                  |
| 23 Feb 2022<br>Andover | Revenue Budget & Council Tax Proposals   | No           | Council        | Open  | Report of the Finance and Resources          | Head of Finance and Revenues                     | 21 Jun 2021                                 |

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|                           |   |     |         |      |   |  |             |
|---------------------------|---|-----|---------|------|---|--|-------------|
| 23 Feb<br>2022<br>Andover | Capital Programme Update                | No  | Council | Open | Report of the Finance and Resources                             | Head of Finance and Revenues                     | 21 Jun 2021 |
| 23 Feb<br>2022<br>Andover | Treasury Management Strategy            | No  | Council | Open | Report of the Finance and Resources                             | Head of Finance and Revenues                     | 21 Jun 2021 |
| 30 Mar<br>2022<br>Romsey  | Community Transport Funding - 2022/23   | Yes | Cabinet | Open | Report of the Recycling, Environmental Services and Car Parking | Head of Planning Policy and Economic Development | 6 Dec 2021  |
| 30 Mar<br>2022<br>Andover | New Forest Partnership Plan             | No  | Cabinet | Open | Report of the Planning Portfolio Holder                         | Head of Planning Policy and Economic Development | 26 Jan 2021 |
| 30 Mar<br>2022<br>Romsey  | Write off of uncollectable debts        | No  | Cabinet | Open | Report of the Finance and Resources                             | Head of Finance and Revenues                     | 26 Oct 2021 |
| 30 Mar<br>2022<br>Romsey  | Carry Forward of Unspent Revenue Budget | No  | Cabinet | Open | Report of the Finance and Resources                             | Head of Finance and Revenues                     | 17 Nov 2021 |
| 30 Mar<br>2021<br>Romsey  | Annual Governance Statement             | No  | Council | Open | Report of the Finance and Resources                             | Head of Finance and Revenues                     | 17 Nov 2021 |
| 11 May<br>2022<br>Andover | Corporate Annual Report                 | Yes | Cabinet | Open | Report of the Leader  | Chief Executive                                  | 17 Nov 2021 |

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|                           |   |     |         |      |  |  |                |
|---------------------------|---|-----|---------|------|--|--|----------------|
| 11 May<br>2022<br>Andover | Housing Strategy Annual Progress Report | No  | Council | Open | Report of the Housing and Environmental Health (including Diversity and Inclusion) | Head of Housing and Environmental Health | 17 Nov<br>2021 |
| 11 May<br>2022<br>Andover | Draft Calendar of Meetings              | No  | Council | Open | Report of the Democracy and Governance   | Head of Legal and Democratic             | 17 Nov<br>2021 |
| 22 Jun<br>2022<br>Andover | Project Enterprise Outturn Report       | No  | Cabinet | Open | Report of the Finance and Resources  | Head of Finance and Revenues             | 17 Nov<br>2021 |
| 22 Jun<br>2022<br>Andover | Treasury Management Review              | No  | Council | Open | Report of the Finance and Resources  | Head of Finance and Revenues             | 17 Nov<br>2021 |
| 22 Jun<br>2022<br>Andover | Asset Management Outturn                | No  | Council | Open | Report of the Finance and Resources  | Head of Finance and Revenues             | 17 Nov<br>2021 |
| 22 Jun<br>2022<br>Andover | Capital Outturn                         | No  | Cabinet | Open | Report of the Finance and Resources  | Head of Finance and Revenues             | 17 Nov<br>2021 |
| 22 Jun<br>2022<br>Andover | Revenue Outturn                         | No  | Cabinet | Open | Report of the Finance and Resources  | Head of Finance and Revenues             | 17 Nov<br>2021 |
| 22 Jun<br>2022<br>Romsey  | Member Champions                        | Yes | Cabinet | Open | Report of the Leader   | Chief Executive                          | 17 Nov<br>2021 |

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|                          |                                  |    |         |              |  |  |            |
|--------------------------|----------------------------------|----|---------|--------------|--|--|------------|
| 22 Jun<br>2022<br>Romsey | Valley Housing Outturn<br>Report | No | Cabinet | Fully exempt | Report of the Finance<br>and Resources | Head of<br>Community and<br>Leisure, Head<br>of Housing and<br>Environmental<br>Health | 7 Dec 2021 |
|--------------------------|----------------------------------|----|---------|--------------|--|--|------------|