

Cabinet Work Programme

March 2022

Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at admin@testvalley.gov.uk.
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:
[Cabinet Members](#)

KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or
2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

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| a. Decisions on spending which are within the annual budgets approved by the Council | NO THRESHOLD | NOT KEY DECISION |
| b. Decisions on cash flow, investments and borrowings. | NO THRESHOLD | NOT KEY DECISION |
| c. Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION | |

Arrangements for making representations to the cabinet regarding decisions contained within the work programme

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

ANNEX 4

| Date of Decision | Item | Key Decision | Decision maker | May include information which is not to be made public* | Documents to be submitted for consideration | Head of Service | Notice of proposed decision first published |
|------------------------|--|--------------|----------------|---|---|--|---|
| 30 Mar 2022 Romsey | Allocation of CIL Funds | Yes | Council | Open | Report of the Planning Portfolio Holder | Head of Planning and Building | 29 Sep 2021 |
| 30 Mar 2022 Romsey | Write off of uncollectable debts | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 26 Oct 2021 |
| 30 Mar 2022 Romsey | Discretionary Rate Relief Policy - COVID-19 Additional Relief Fund | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 18 Feb 2022 |
| 30 Mar 2022 Romsey | Carry Forward of Unspent Revenue Budget | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 17 Nov 2021 |
| 30 Mar 2022 Andover | Annual Review of the Corporate Action Plan - Year 4 | No | Cabinet | Open | Report of the Leader | Chief Executive | 14 Jan 2022 |
| 11 May 2022 Andover | New Forest Partnership Plan | No | Cabinet | Open | Report of the Planning Portfolio Holder | Head of Planning Policy and Economic Development | 26 Jan 2021 |
| 11 May 2022 Romsey | Annual Governance Statement | No | Council | Open | Report of the Finance and Resources | Head of Finance and Revenues | 17 Nov 2021 |

ANNEX 4

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| 11 May 2022 Andover | Housing Strategy Annual Progress Report | No | Council | Open | Report of the Housing and Environmental Health (including Diversity and Inclusion) | Head of Housing and Environmental Health | 17 Nov 2021 |
| 11 May 2022 Andover | Draft Calendar of Meetings | No | Council | Open | Report of the Democracy and Governance | Head of Legal and Democratic | 17 Nov 2021 |
| 22 Jun 2022 Andover | Project Enterprise Outturn Report | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 17 Nov 2021 |
| 22 Jun 2022 Andover | Treasury Management Review | No | Council | Open | Report of the Finance and Resources | Head of Finance and Revenues | 17 Nov 2021 |
| 22 Jun 2022 Andover | Asset Management Outturn | No | Council | Open | Report of the Finance and Resources | Head of Finance and Revenues | 17 Nov 2021 |
| 22 Jun 2022 Andover | Capital Outturn | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 17 Nov 2021 |
| 22 Jun 2022 Andover | Revenue Outturn | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 17 Nov 2021 |
| 22 Jun 2022 Romsey | Member Champions | Yes | Cabinet | Open | Report of the Leader | Chief Executive | 17 Nov 2021 |

ANNEX 4

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| 22 Jun 2022 Romsey | Valley Housing Outturn Report | No | Cabinet | Fully exempt | Report of the Finance and Resources | Head of Community and Leisure, Head of Housing and Environmental Health | 7 Dec 2021 |
| 14 Sep 2022 Andover | Corporate Financial Monitoring (4 months) | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 18 Feb 2022 |
| 26 Oct 2022 Andover | Medium Term Financial Strategy | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 18 Feb 2022 |
| 26 Oct 2022 Andover | Corporate Financial Monitoring (6 months) | Yes | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 18 Feb 2022 |
| 26 Oct 2022 Andover | Fees and Charges | No | Cabinet | Open | Report of the Finance and Resources | Head of Finance and Revenues | 18 Feb 2022 |
| 7 Dec 2022 Romsey | Asset Management Plan Update | No | Council | Open | Report of the Finance and Resources | Head of Finance and Revenues | 18 Feb 2022 |
| 7 Dec 2022 Romsey | Capital Programme Update | No | Council | Open | Report of the Finance and Resources | Head of Finance and Revenues | 18 Feb 2022 |