

Establishment of an Appointments Sub-Committee

Report of the Head of Legal and Democratic Services

Recommended:

1. That Councillor Phil North be appointed to the Appointments Sub-Committee for the purposes of considering the appointment of the Head of Planning and Building to replace Councillor Adams-King.
2. That should a Councillor appointed to the Appointments Sub-Committee for the Head of Planning and Building not be able to attend, then the Head of Legal and Democratic Services, in consultation with the Chairman of the General Purposes Committee, be delegated authority to appoint a substitute Councillor from the membership of the General Purposes Committee.

Summary:

- At its meeting on 12 January 2022, the General Purposes Committee established an Appointments Sub-Committee to appoint the Head of Planning and Building.
- Councillor Adams-King is no longer able to attend the scheduled interviews and Sub-Committee for the appointment of the Head of Planning and Building.
- It is recommended that General Purposes Committee therefore appointments a different Councillor to the Appointments Sub-Committee to consider the appointment of the Head of Planning and Building.

1 Introduction

- 1.1 Following the resignation of the Head of Planning and Building and the appointment of an Interim Head of Planning and Building, it is necessary to appoint a permanent Head of Planning and Building.
- 1.2 The Council's Constitution specifies that an Appointments Sub-Committee is to be convened to deal with the appointment of a Chief Officer (as defined in the Council's Officer Employment Procedure Rules at Part 4 of the Constitution).

2 Background

- 2.1 The Council's Constitution requires a General Purposes Appointments Sub-Committee to be established to consider the appointment of the Head of Planning and Building.

- 2.2 The Appointments Sub-Committee must include at least one member of the Cabinet.
- 2.3 At its meeting on 12 January 2022, the General Purposes Committee established an Appointments Sub-Committee to appoint the Head of Planning and Building. It was resolved that Councillors Adams-King, Baverstock and Hamilton be appointed to the Appointments Sub-Committee to appoint the Head of Planning and Building.
- 2.4 Due to the appointment of an Interim Head of Planning and Building and now the need to appoint a permanent Head of Planning and Building, Councillor Adams-King is no longer available to attend the rescheduled interviews and Appointments Sub-Committee.
- 2.5 It is therefore recommended that Councillor Phil North be appointed to replace Councillor Adams-King on the Appointments Sub-Committee to appoint the Head of Planning and Building.
- 2.6 It is further recommended that the Head of Legal and Democratic Services in consultation with the Chairman of General Purposes be given delegated authority to appoint a Substitute Member to the committee should any member of the Appointments Sub-Committee be unable to attend. This would allow the Sub-Committee to take place should an existing member not be able to attend.

3 Options and Options Appraisal

- 3.1 If the Council wishes to proceed with appointment of a Head of Planning and Building in accordance with the Constitution, then an Appointments Sub-Committee must be convened to consider the appointment.

4 Risk Management

- 4.1 A Risk Management questionnaire has been completed and indicates this report does not require a risk assessment because the issues covered are not significant in terms of risk or have previously been considered.

5 Resource Implications

- 5.1 There are no resource implications of establishing an Appointment Sub-Committee.

6 Legal Implications

- 6.1 Establishing an Appointments Sub-Committee as described above will allow the recruitment and appointment of a Head of Planning and Building to proceed in accordance with the Council's Constitution and The Local Authorities (Standing Orders) (England) Regulations 2001.

7 Equality Issues

7.1 No potential for discrimination or adverse impact on those with protected characteristics is identified.

8 Other Issues

8.1 No other issues are identified.

9 Conclusion and reasons for recommendation

9.1 In order to proceed with an appointment process which complies with the Council's Constitution and relevant legislation is recommended that Councillor Phil North be appointed to the Appointments Sub-Committee for the head of Planning and Building to replace Councillor Adams-King.

Background Papers

[General Purposes Committee meeting of 12 January 2022](#)

Confidentiality

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:	None	File Ref:	N/A
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Report of the Head of Legal and Democratic Services

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Report to:	General Purposes Committee	Date:	22 June 2022
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