

Panel	Lead Member	Progress Update	Report back to OSCOM
Budget Panel	Councillor Matthews	<p>The panel had met on 28 June and considered the Outturn Report and discussed the revenue position for 2020/21 including the impacts faced by the Council as a result of the pandemic. The next meeting will be held on 4 October 2021.</p> <p>The panel had considered the draft budget and fees and charges for 2021/22 and 22/23. This was considered by Overview and Scrutiny as a separate item on 6 October 2021.</p> <p>Councillor Matthews emailed the progress made at the Budget meeting on 27 June to members of the Committee.</p> <p>Update given at the meeting. Next meeting on 17 January 2023.</p>	
Enforcement Panel	Councillor Burley	<p>Councillor Burley had met with the Head of Innovation and Strategy and the Head of Planning and Building to discuss how to take the review forward with the resources available. He anticipates having a first meeting with the panel in July to consider how to undertake the review within the provisions of the scope with the review starting formally in September. Members currently are Councillors Brooks, C Dowden, Parker and Warnes.</p> <p>Councillor Burley had emailed an update to the Chairman. The panel has met to look at how to take the review forward and had agreed a programme. The next meeting will look at the legislative framework for enforcement</p> <p>The Head of Planning and Building had given an interesting and in-depth presentation to the panel. The next meeting will be in November.</p>	

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		<p>The meeting due to be held on 17 January 2022 was cancelled due to covid restrictions and will be rescheduled.</p> <p>The Enforcement Panel met on 6 April 2022 where they learnt of the challenges faced by the Enforcement Team. The Panel worked through useful scenarios of cases dealt with. The Lead Member, Councillor Burley, will meet with officers to see if there is any further information required. The next meeting will be held mid May.</p> <p>Councillor Burley has met with the Interim Head of Planning and Building and the Head of Strategy and Innovation to discuss the next steps. He is looking at a public engagement session and exploring how this would be formulated. He reported that the Panel were formulating recommendations around communications and processes.</p> <p>The panel recently met and the focus was to explore the performance of the planning enforcement function. There has been a lot of information and advice on how the Council has to work within legislation and this needs to be explained to residents</p> <p>The Lead Member will meet with the Head of Strategy and Innovation to discuss the next stage. The topic will feature at the next meeting of the Test Valley Association of Town and Parish Councils.</p>	
Communications Panel	Councillor Brooks	<p>The panel has received a presentation from the Community Manager to look at the role of members as community Councillors and how they communicate with their residents and communities. They also discussed how members and officers communicate with each other.</p> <p>The next panel meeting will be on 11 November to continue the discussion on members/officer communication, Member's area of the website and Member's bulletin, internal communications, website visioning and planning for a focus group.</p>	

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		<p>The panel met on 11 November where they discussed IT and the website. Hope to get a new website in the spring. Lots of discussed communication between officers and members and residents. The next meeting will be held on 19 January 2022.</p> <p>The panel met on 19 January 2022 where they discussed template letters from across the Council that are sent out to residents. The next meeting will be held on 9 February 2022.</p> <p>Councillor Brooks has met with the Communications Manager who advised that she had not received any feedback from Members on the new Members' Information Bulletin. The Communications Manager will circulate a survey to members for their feedback. Councillor Brooks also discussed the new website and the new telephony system. She has also spoken to the Customer Services Manager about communication issues between Members and staff. Councillor Brooks requested that a workshop be held on the new telephone system for Members and staff. The Panel's recommendations will also focus on the template letters. Councillor Brooks was disappointed that only 4 people attended the communications focus group and she was working with Councillor Hamilton and Terry Bishop to try to get more groups involved.</p> <p>The Lead Member, Councillor Brooks reported that the Panel met on 22 February and the discussion focused on the website and the planned communications focus group. The Panel will send round a briefing note on their progress so far and ideas for the future.</p> <p>The Communications Panel have circulated a briefing note to all members to update them on what the Panel has discussed and the next steps. Focus Groups will be held in Romsey on 7 May and in Andover on 14 May 2022.</p>	

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		<p>The Focus Groups scheduled to take place in May were cancelled due to lack of interest. The Lead Member will meet with Councillor Baverstock, the Communications Manager and Head of Strategy and Innovation to discuss the next steps.</p> <p>The Head of Strategy and Innovation reported the last meeting of the panel was cancelled due to the passing of the late Queen. Another meeting will be scheduled.</p>	
S106/CIL Panel	Councillor Hamilton	<p>Councillor Hamilton will meet with the Head of Planning and Building and the Head of Planning Policy and Economic Development to consider the way forward.</p> <p>The panel has been deferred to early 2022. In the meantime Councillor Hamilton will finalise the scoping document to come back to the committee for a final agreement.</p> <p>The Lead Member has met with the Head of Planning and Building, Head of Planning Policy and Economic Development and the Head of Community and Leisure who will put some information and then the panel can move forward. If anyone is interested in joining the panel then to let Councillor Hamilton know.</p> <p>The Lead Member, Councillor Hamilton explained that she had met with officers and updated the scope document. This will be presented to the next meeting of the Committee.</p> <p>The first meeting of the panel will take place on 6 June 2022.</p> <p>Councillor Hamilton reported that she had held 3 panel meetings. The next step was to meet with officers to start putting the report together.</p> <p>Councillor Hamilton reported that the report was currently being written and will come to the next meeting of the Committee.</p>	2 Nov 22