

**WRITTEN RECORD OF A DECISION IN RESPECT OF A CABINET FUNCTION TO BE
COMPLETED BY THE RELEVANT DECISION-MAKER AND PROPER OFFICER**

SECTION A

DATE OF DECISION:

9th November 2010

PORTFOLIO AREA:

Housing, Health & Communities

SUBJECT TITLE:

Grant Applications Falling Outside the Approved Criteria

This record relates to the report appearing as item 1 on the agenda for the decision-taking meeting
(Referred to in this notice as "the report").

Decision reference

2/2010

Name(s) of Officers present when the decision about the report was taken:

Brian Cowcher, Head of Housing, Health & Communities

Christine Hastings, Senior Committee Officer

SECTION B – IDENTIFY OF THE "DECISION-MAKER"

An individual Cabinet member:

Mrs S Hawke

Under Delegated Powers as set out in Part 3 of the Constitution, Delegations to the Leader, Deputy Leader and Portfolio Holders

SECTION C – THE DECISION

Having read the report, including its recommendations and proposals, and following consideration of all other relevant matters (set out in Section F if not contained in the report), the decision-maker made the following decision:

1. Hurstbourne Tarrant Parish Council is awarded a capital grant of £2,610
2. The grant award criteria be amended to make it clear that, until a decision on a grant application has been made by the Council, no work should be carried out and that if work has commenced in advance of a decision, the Council will not approve a grant for the project in question.

SECTION D – REASONS FOR THE DECISION

The decision-maker's reasons for making the decision recorded in Section C:

1.

☐

Are as set out in the Report previously circulated

2.

☐

Are as set out in the Report but with the following additional reasons:

.....

.....

SECTION E – DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

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The report accurately records the alternative options (if any) considered and rejected by the decision-maker

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The following alternative options were not contained in the report but were considered by the decision-maker and rejected:

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.....

SECTION F – OTHER RELEVANT MATTERS CONCERNING THE DECISION

The following relevant matters not contained in the report were considered when taking the decision:

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.....

SECTION G – CONFLICTS OF INTEREST DECLARED AND DISPENSATIONS GIVEN

Tick 4 **ONE** only, and complete the details if necessary

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*The decision-maker(s) / *Any member of the Cabinet consulted in taking the decision did not declare a personal or prejudicial interest in the matters set out in the report.

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*The decision-maker / *A member of the Cabinet taking the decision / *A member of the Executive consulted in taking the decision declared a personal or prejudicial interest in the Matters set out in the report and as detailed below:

Nature of Interest:

☐

Personal

☐

Prejudicial

Details:

* Delete as applicable

NB: If an interest is prejudicial and no exceptions apply, the person who has declared such an interest must be recorded as leaving the room and taking no part in the decision.

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record or minute of that decision.

Cabinet Member:

Mrs S Hawke

Sandra Hawke

Dated:

9 Nov 2010

Officer present:

Christine Hastings

CHastings

Dated:

9/11/2010

NOTE:

Should any member wish to call in the above decision, please write (or e-mail) to the Head of Administration by noon on the sixth working day of the decision being made