

TEST VALLEY BOROUGH COUNCIL

HEAD OF SERVICE'S DECISION

Committee: Executive
Chairman: Cllr Ian Carr
Head of Service: Head of Contract Services

GROUNDS MAINTENANCE CONTRACTS

REASON FOR URGENCY

(After consultation with the Chief Executive)

1. Commercial Services has been invited by Hampshire County Council to tender for the grounds maintenance work at Basing House, Basingstoke and the tender has to be returned by the 12th September 2002. As Commercial Services currently carries out grounds maintenance work on the Basingstoke schools for Hampshire County Council, this contract will represent a small addition to this work.
2. Commercial Services has also been approached by Swaythling Housing Association to price a grounds maintenance tender for work within the Test Valley/New Forest boundaries and the tender has to be returned by 23rd September 2002.


At this stage it is anticipated that the work can be carried out within the existing staffing establishment, although some additional plant and equipment may be required.

DECISION


(After consultation with the Chairman (or in his absence the Vice-Chairman), who has not requested that the matter be referred to a special meeting of the Committee).

Commercial Services be authorised to submit tenders for the above work.

Chief Executive's/
Director's Signature:  Date: 29/08/02

Chairman's/Vice-Chairman's
Signature:  Date: 29/08/02

Chairman's/Vice-Chairman's
(Overview & Scrutiny Committee)
Signature:  Date: 29/08/2002

Head of Service's
Signature:  Date: 29/08/02

Reported to Committee on Date:

DISTRIBUTION

1. Chief Executive
2. Corporate Director (BS)
3. Corporate Director (RT)
4. Head of Legal Services
5. Head of Administration (original for report to Committee)

BACKGROUND PAPER: Tender Documents