

TEST VALLEY BOROUGH COUNCIL

HEAD OF SERVICE'S DECISION

Committee: Executive General Purposes  
Chairman: Councillor Ian Carr  
Head of Service: Personnel

SUBJECT

Environmental Sustainability Manager

REASON FOR URGENCY

(After consultation with the Chief Executive)

Terms have been mutually agreed for the Environmental Sustainability Manager to leave the employment of the Council. As the arrangement includes pay in lieu of notice, rather than giving notice, it is essential that a decision is made as soon as possible.

DECISION

(After consultation with the Chairman (or in his absence the Vice-Chairman), who has not requested that the matter be referred to a special meeting of the Committee).

That the employment of the Environmental Sustainability Manager is terminated by mutual agreement, subject to the completion of a compromise agreement, on the following terms:

- The Environmental Sustainability Manager will receive a payment of £9,500 which will include one month's pay in lieu of notice.
- The Council will waive the requirement to repay post entry training expenses
- An agreed reference.

Chief Executive's Signature: [Signature] Date: 20.8.04

Chairman's Signature: [Signature] Date: 25.08.04

Chairman's/Vice-Chairman's (Overview & Scrutiny Committee) Signature: [Signature] Date: 23rd August 2004

Head of Service's Signature: M.J. Smith Date: 3.9.04

Reported to Committee on ..... Date: .....

**DISTRIBUTION**

1. Chief Executive
2. Corporate Director
3. Corporate Director
4. Head of Legal Services
5. Head of Administration (original for report to Committee)

**BACKGROUND PAPER: ...**