

TEST VALLEY BOROUGH COUNCIL

HEAD OF SERVICE'S DECISION

Committee: General Purposes  
Chairman: Cllr Ian Carr  
Head of Service: Margaret Smith

**SUBJECT**

Christmas Working Arrangements  
See attached report

**REASON FOR URGENCY**

(After consultation with the Chief Executive)

The next General Purposes is in the New Year and requests for volunteers need to be made as soon as possible.

**DECISION**

(After consultation with the Chairman (or in his absence the Vice-Chairman), who has not requested that the matter be referred to a special meeting of the Committee).

(1) That employees volunteering to provide the customer contact service be paid £140 for a day or £70 for half a day and forfeit the annual leave/flexi-time for the days worked.

(2) That the Waste Advisors be paid £70 per day and retain the annual leave/flexitime to be taken at a later date

Chief Executive's/  
Director's Signature: ..... Date: 30.10.06

Chairman's/Vice-Chairman's  
Signature: ..... Date: 1.11.06

Chairman's/Vice-Chairman's  
(Overview & Scrutiny Committee)  
Signature: ..... Date: 6<sup>th</sup> Nov 2006

Head of Service's  
Signature: M.J. Smith ..... Date: 10 Nov 2006

Reported to Committee on ..... Date: .....

**DISTRIBUTION**

- 1. Chief Executive
- 2. Corporate Director (BS)
- 3. Corporate Director (RT)
- 4. Head of Legal Services
- 5. Head of Administration (original for report to Committee)

**BACKGROUND PAPER:** .....