

Cabinet Work Programme

August 2023

Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at admin@testvalley.gov.uk.
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:
[Cabinet Members](#)

KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

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| a. Decisions on spending which are within the annual budgets approved by the Council | NO THRESHOLD | NOT KEY DECISION |
| b. Decisions on cash flow, investments and borrowings. | NO THRESHOLD | NOT KEY DECISION |
| c. Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION | |

Arrangements for making representations to the cabinet regarding decisions contained within the work programme

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

ANNEX 2

Date of Decision	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be submitted for consideration	Head of Service	Notice of proposed decision first published
23 Aug 2023 Andover	Valley Housing Outturn	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Property and Asset Management	2 Feb 2023
23 Aug 2023 Andover	Corporate Action Plan Annual Report	Yes	Cabinet	Open	Report of the Leader	Head of Strategy and Innovation	27 Oct 2022
23 Aug 2023 Romsey	Corporate Financial Monitoring (1st quarter)	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
23 Aug 2023 Romsey	Andover BID Renewal	No	Cabinet	Open	Report of the Democracy and Governance Portfolio Holder	Head of Legal and Democratic	19 Jul 2023
4 Oct 2023 Romsey	Consultation on draft Design Guide for Developers and Occupiers SPD	Yes	Cabinet	Open	Report of the Strategic Regeneration and Partnerships (North) Portfolio Holder	Head of Planning Policy and Economic Development	14 Mar 2023
4 Oct 2023 Romsey	Member Champions	No	Cabinet	Open	Report of the Democracy and Governance Portfolio Holder	Head of Legal and Democratic	20 Jan 2023

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4 Oct 2023 Romsey	Medium Term Financial Strategy	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
4 Oct 2023 Andover	Andover BID Renewal	No	Cabinet	Open	Report of the Democracy and Governance Portfolio Holder	Head of Legal and Democratic	19 Jul 2023
15 Nov 2023 Romsey	Capital Programme Update	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
15 Nov 2023 Romsey	Asset Management Plan Update	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
15 Nov 2023 Romsey	Fees and Charges	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
15 Nov 2023 Romsey	Corporate Financial Monitoring (6 months)	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	20 Jan 2023
31 Jan 2024 Romsey	Council Tax Support Scheme 2024/25	Yes	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
31 Jan 2024 Andover	2024/25 Revenue Budget Update	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023

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28 Feb 2024 Romsey	Preventing Homelessness and Rough Sleeping Strategy 2023-2026	No	Cabinet	Open	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health	20 Jan 2023
28 Feb 2024 Andover	2024/25 Revenue Budget	Yes	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
28 Feb 2024 Andover	Capital Programme Update	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
28 Feb 2024 Andover	Capital Strategy	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
28 Feb 2024 Andover	Treasury Management Strategy and Annual Investment Strategy Statement	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Jul 2023
Date tbc Romsey	Bourne House - Public Sector Decarbonisation Scheme	Yes	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Property and Asset Management	10 Jul 2023
Date tbc Romsey	Property Matters	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Property and Asset Management	17 Jul 2023