

**WRITTEN RECORD OF A DECISION BY THE LEADER TO BE COMPLETED BY THE
LEADER AND PROPER OFFICER**

SECTION A

DATE OF DECISION: 30 September 2015
PORTFOLIO AREA: Leader
SUBJECT TITLE: Changes to Portfolio Responsibilities, and Appointment
of Portfolio Holder

This record relates to the report appearing as item 1
(Referred to in this notice as "the report").
Decision reference 2/2015

Name(s) of Officers present when the decision about the report was taken:

William Lynds, Head of Legal and Democratic Services

SECTION B – IDENTITY OF THE "DECISION-MAKER"

An individual Cabinet member: Councillor Carr – the Leader of Council

Under Delegated Powers as set out in Part 3 of the Constitution, Delegations to the Leader, Deputy Leader and Portfolio Holders.

SECTION C – THE DECISION

Having read the report, including its recommendations and proposals, and following consideration of all other relevant matters (set out in Section F if not contained in the report), the decision-maker made the following decisions:

1. Changes to Portfolio Responsibilities

1. That the current Planning and Transport Portfolio be split into two portfolios; the Planning Policy and Transport Portfolio and the Planning and Building Portfolio, effective from 1 October 2015.
2. That the responsibility for Sustainability be moved from the Planning Policy and Transport Portfolio to the Environmental Portfolio.

2. Establishment of Portfolios

1. That Councillor Hatley be appointed as the Planning Policy and Transport Portfolio Holder effective from 1 October 2015
2. That Councillor Bundy be appointed as the Planning and Building Portfolio Holder effective from 1 October 2015

SECTION D – REASONS FOR THE DECISION

The decision-maker's reasons for making the decision recorded in Section C:

1. Are as set out in the Report previously circulated
2. Are as set out in the Report but with the following additional reasons:

.....

.....

SECTION E – DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- The report accurately records the alternative options (if any) considered and rejected by the decision-maker
- The following alternative options were not contained in the report but were considered by the decision-maker and rejected:

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SECTION F – OTHER RELEVANT MATTERS CONCERNING THE DECISION

The following relevant matters not contained in the report were considered when taking the decision:

None

.....

.....

SECTION G – CONFLICTS OF INTEREST DECLARED AND DISPENSATIONS GIVEN

Tick ONE only, and complete the details if necessary

- *The decision-maker(s) / *Any member of the Cabinet consulted in taking the decision did not declare a personal or disclosable pecuniary interest in the matters set out in the report.
- *The decision-maker / *A member of the Cabinet taking the decision / *A member of the Executive consulted in taking the decision declared a personal or a disclosable pecuniary interest in the Matters set out in the report and as detailed below:

Nature of Interest:

Personal

Disclosable Pecuniary Interest

Details:

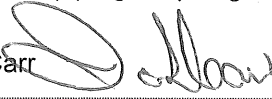
* Delete as applicable

NB: If an interest is a Disclosable Pecuniary Interest and no exceptions apply, the person who has declared such an interest must be recorded as leaving the room and taking no part in the decision.

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record or minute of that decision.

Cabinet Member:

Councillor Carr



Dated:

5.10.15

Officer present:

William Lynds



Dated:

1.10.15

NOTE: Should any member wish to call in the above decision, please write (or e-mail) to the Head of Legal and Democratic Services by noon on the sixth working day of the decision being made.