

Notice of Meeting

Leader's Decision Day

Date: Wednesday 9 May 2018

Time: 11:00

Venue: The Council Chamber, (Guildhall, Andover), High Street, Andover,
Hampshire

For further information or enquiries please contact:

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Legal and Democratic Service

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Leader's Decision Day

Wednesday 9 May 2018

Agenda

1. **DELEGATION OF FUNCTIONS BY THE LEADER** 3 – 5

Item 1 **Delegation of Functions by the Leader**

Report of the Leader

Recommended:

- 1. That the ‘Functions retained by the Leader and delegations to the Deputy Leader and Portfolio Holders’ attached as an Annex to this report be approved.**

- 2. That all executive functions, save those retained by the Leader, shall be delegated to the Cabinet as a whole, save that where specified such delegated powers may be exercised concurrently by the Portfolio Holders.**

SUMMARY:

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| <ul style="list-style-type: none">• The purpose of this report is to approve the delegation of functions by the Leader in accordance with the Council’s Constitution. |
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1 Background

- 1.1 The Council operates a Leader and Cabinet executive under which all executive functions are vested in the Leader. The Leader is required to approve Schemes of Delegation in relation to those functions.

- 1.2 The Leader has appointed a Deputy Leader, established portfolios and appointed Portfolio Holders thereto. He proposes to retain some executive functions for himself to exercise and to delegate some functions to the Deputy Leader and Portfolio Holders in accordance with the Annex to this report.

- 1.3 With regard to the executive functions not retained by the Leader for exercise by himself nor delegated to the Deputy Leader, Portfolio Holders or Officers, the Leader proposes to delegate these to the Cabinet as a whole.

2 Resource Implications

- 2.1 None

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	1	File Ref:	N/A
(Portfolio: Leader) Councillor North			
Officer:	Karen Dunn	Ext:	8401
Report to:	Annual Council	Date:	9 May 2018

Functions retained by the Leader and delegations to the Deputy Leader and Portfolio Holders

- (1) That subject to the Council’s Constitution, the Leader retains the following functions:
 - (a) the appointment and removal of the Deputy Leader;
 - (b) the establishment of Portfolios, which includes the determination of their number, name and content;
 - (c) the appointment and removal of Portfolio Holders;
 - (d) the delegation of executive functions to Cabinet and Portfolio Holders or the removal of those previously delegated;
 - (e) the determination (within the Budget and Policy Framework set by full Council) of all matters relating to executive functions delegated to the Cabinet, to Portfolio Holders or to officers, where there is no convenient meeting of the Cabinet or individual available (or willing) to exercise their delegated power; and
 - (f) approval of Member attendance at conferences.

- (2) That subject to the Council’s Constitution, the appropriate Portfolio Holders be delegated the ability to make decisions in the following minor matters:
 - (a) where the value of the decision does not exceed £25,000; and
 - (b) approving the negotiation of a contract with a single contractor where the case for doing so is properly made by a Head of Service.