

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2019/20**

		CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
SPORTING ACTIVITIES				
Charlton Sports Centre				
Football and Rugby:				
Adults	Monday to Friday	46.30	47.40	2.38%
	Saturday/Sunday	57.00	58.30	2.28%
Under 18	Charged at 50% of the full fee			
Supplement for use of	Floodlit Pitch (per hour)	19.70	20.15	2.28%
Training	Per pitch/hour	13.30	13.60	2.26%
	Changing accommodation supplement	4.60	4.70	2.17%
Mini Soccer		13.30	13.60	2.26%
Cricket:				
Adults	Monday to Friday	46.00	47.10	2.39%
	Saturday or Sunday	60.00	61.50	2.50%
Under 18	Charged at 50% of the full fee			
Hire of Showground:				
Per day (commercial hire)			On application	
Hire of Showground and Football Fields:				
Per day (commercial hire)			On application	
Running Track:				
Annual Season Ticket (April to March)				
Adult		36.75	37.60	2.31%
Junior		18.60	19.05	2.42%
Day Ticket				
Adult		3.25	3.30	1.54%
Junior		1.40	1.40	0.00%
Meetings:				
Saturday/Sunday/Bank Holidays				
9 am to 6 pm		263.00	269.00	2.28%
Half Day (up to 4 hours)		156.00	159.50	2.24%
Monday to Friday				
9 am to 6 pm		156.00	159.50	2.24%
Half Day (up to 4 hours)		105.00	107.50	2.38%
Under 18 - charged at 60% of the full fee				
Supplement to be charged for Floodlighting (per hour)				
		19.70	20.15	2.28%
Groundsman attendance (half day)				
		75.50	77.30	2.38%
Group training track only (per hour)				
		10.40	10.65	2.40%
Hire of Pavilion Room:				
Per hour		11.15	11.40	2.24%

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SPORTING ACTIVITIES		CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
London Road Sports Ground				
Football:				
Adults	Monday to Friday	46.30	47.40	2.38%
	Saturday/Sunday	57.00	58.30	2.28%
Under 18	Charged at 50% of the full fee			
Mini Soccer		13.30	13.60	2.26%
Cricket:				
Adults	Monday to Friday	46.00	47.10	2.39%
	Saturday/Sunday	60.00	61.50	2.50%
Under 18	Charged at 50% of the full fee			
East Anton				
Football:				
Under 18	Monday to Friday	23.15	23.70	2.38%
	Saturday/Sunday	28.50	29.15	2.28%
Mini Soccer		13.30	13.60	2.26%
Cricket:				
Adults	Monday to Friday	46.00	47.10	2.39%
	Saturday/Sunday	60.00	61.50	2.50%
Under 18	Charged at 50% of the full fee			
Picket Twenty				
Football:				
Adults	Monday to Friday	46.30	47.40	2.38%
	Saturday/Sunday	57.00	58.30	2.28%
Under 18	Charged at 50% of the full fee			
Training	Per pitch/hour	13.30	13.60	2.26%
	Changing accommodation supplement	4.60	4.70	2.17%
Cricket:				
Adults	Monday to Friday	46.00	47.10	2.39%
	Saturday/Sunday	60.00	61.50	2.50%
Under 18	Charged at 50% of the full fee			
Hire of Ground:				
	Per day (commercial hire)		On application	

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Rooksbury Mill				
Fishing:				
Daily permit - per rod		7.85	8.05	2.50%
Season ticket		50.50	51.70	2.38%
* Under 18 and over 60 - 50% fees				
Romsey Memorial Park				
Tennis:				
Adult - per court per hour		FREE	FREE	
Child - per court per hour		FREE	FREE	
Fishing:				
Residents	(per rod per day)	17.50	17.90	2.29%
Non-Residents	(per rod per day)	34.00	34.85	2.50%
Residents	(per rod per half day)	10.70	10.95	2.34%
Non-Residents	(per rod per half day)	21.55	22.00	2.10%
* Residents under 18 and over 60 - 50% fees				
Romsey Sports Centre				
Cricket:				
Adults	Monday to Friday	46.00	47.10	2.39%
	Saturday/Sunday	60.00	61.50	2.50%
Under 18	Charged at 50% of the full fee			
Football and Rugby:				
Adults	Monday to Friday	46.30	47.40	2.38%
	Saturday/Sunday	57.00	58.30	2.28%
Under 18	Charged at 50% of the full fee			
Training:				
	Per pitch/hour	13.30	13.60	2.26%
	Changing accommodation supplement	4.60	4.70	2.17%
Floodlights (per court)		6.50	6.65	2.31%
Hire of Ground:				
	Per day (commercial hire)	On application		

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2019/20**

SPORTING ACTIVITIES		CHARGES	CHARGES	Increase
		2018/19	2019/20	
		£	£	
Saxon Fields Sports Ground				
Football:				
Adults	Monday to Friday	46.30	47.40	2.38%
	Saturday/Sunday	57.00	58.30	2.28%
Under 18	Charged at 50% of the full fee			
Training	Per pitch/hour	13.30	13.60	2.26%
	Changing accommodation supplement	4.60	4.70	2.17%
Mini Soccer		13.30	13.60	2.26%
Hunts Farm Sports Centre				
Cricket:				
Adults	Monday to Friday	46.00	47.10	2.39%
	Saturday or Sunday	60.00	61.50	2.50%
Under 18	Charged at 50% of the full fee			
Football:				
Adults	Monday to Friday	46.30	47.40	2.38%
	Saturday or Sunday	57.00	58.30	2.28%
Under 18	Charged at 50% of the full fee			
Training	Per pitch/hour	13.30	13.60	2.26%
	Changing accommodation supplement	4.60	4.70	2.17%
Mini Soccer	Per match per pitch	13.30	13.60	2.26%
Croquet Lawn:				
	Per match	40.40	41.40	2.48%
Hire of Top Room (Pavilion):				
	Per hour	11.15	11.40	2.24%
Hire of Ground:				
	Per day (commercial hire)	On application		
Commercial hire of leisure land for exercise classes		On application		
Abbotswood Sports Ground				
Football:				
Adults	Monday to Friday		47.40	
	Saturday/Sunday		58.30	
Under 18	Charged at 50% of the full fee			
Training	Per pitch/hour		13.60	
	Changing accommodation supplement		4.70	

COMMUNITY & LEISURE SERVICE FEES AND CHARGES 2019/20

Usage by Clubs

Full payment in advance for block bookings of 10 or more regular (no further apart than 14 days) sessions for the same activity at the same venue will attract VAT exemption, provided all regulations are complied with. Any cancellation reducing the block booking to below 10 sessions will incur VAT on all sessions except in the event that the Council cancels the booking in the event of unforeseen non-availability.

New clubs or groups may be granted initial discounts at the discretion of the Contractor, in consultation with the Head of Finance.

Notes - All Sports Facilities

- I. Cancelled Bookings - 48 hours notice must be given of a cancellation otherwise the full charge will be payable if the facility cannot be re-let, unless adverse weather conditions caused cancellation.
- II. Alterations to Charges - the Council reserve the right to alter charges of any facility without prior notice, particularly if the rate of VAT changes.
- III. Course Fees, Hire and Sale of Equipment will be charged at the market rate in agreement with the Head of Community & Leisure.
- IV. Non-Specified Charges - authority is given to the Contractor, in conjunction with the Head of Community & Leisure and the Head of Finance, to negotiate and agree charges for the use of non-specified areas, experimental schemes and group bookings to encourage the use of underused or unused facilities and to negotiate discounts with charitable or youth bodies.

COMMUNITY & LEISURE SERVICE FEES AND CHARGES 2019/20

Cemeteries

The fees, payments and sums set out below apply where the person to be interred was, or immediately before death was, a resident of the Borough of Test Valley or, in the case of a stillborn child, where one of the parents is, or at the time of interment was, such a resident. In all other cases the fees and charges relating to non-residents will apply.

(Persons who were formerly residents of the Borough of Test Valley shall be considered as residents for the purpose of the scale of fees, if the date of death is less than twelve months after leaving the Borough.)

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
1 Interment and Scattering Management Fee			
(No charge for persons 3 years or under)			
Ashes interment	253.00	259.00	2.37%
Scattering of Ashes	253.00	259.00	2.37%
Full Burial Plots Single Interment	562.00	576.00	2.49%
Full Burial Plots Double Interment	695.00	712.00	2.45%
NB - Above charges are for Test Valley residents. Double fee is payable for non-residents.			
2 Combined Fee for Purchase of Exclusive Right of Burial and Erection of Memorial			
These fees include the Deed of Grant and all expenses thereof.			
<u>Full Burial Plots</u>			
a. Childs Plot size 0.914m x 0.609m(3'0" x 2'0")	290.00	297.00	2.41%
<u>Memorial Guidance</u>			
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.609m(2'0") in width including the base and 0.457m(1'6") in depth.			
b. Single Depth Plot size 1.981m x 1.143m(6'6" x 3'9") and 1.371m(4'6") in depth	459.00	470.00	2.40%
<u>Memorial Guidance</u>			
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.762m(2'6") in width including the base and 0.457m(1'6") in depth.			
c. Double Depth Plot size 1.981m x 1.143m(6'6" x 3'9") and 1.828m(6'0") depth	652.00	668.00	2.45%
<u>Memorial Guidance</u>			
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.762m(2'6") in width including the base and 0.457m(1'6") in depth.			
<u>Standard Cremated Remains Plots</u>			
d. Cremated remains plot size 0.457m x 0.304m(1'6"x1'0"). Applies to both double and single depth.	355.00	363.00	2.25%
<u>Memorial Guidance for Standard Cremated Remains Plot</u>			
A flat tablet not exceeding 0.457m(1'6") x 0.304m(1'0") x 0.050m (2")			

COMMUNITY & LEISURE SERVICE FEES AND CHARGES 2019/20

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Cemeteries (Cont.)			
<u>Cremated Remains plots - New Area</u>			
e. Cremated remains plot size 0.508m(1'8") x 0.508m (1'8"). Applies to both double and single depth.	392.00	401.00	2.30%
<u>Memorial Guidance for Cremated Remains Plots - New Area</u>			
Foundation Stone not exceeding 0.508m (1'8") x 0.508m (1'8")			
A tablet, cross, book or desk top style or upright memorial should not exceed 0.508m (1'8") in height, 0.457m (1'6") in width and 0.457 (1'6") in depth.			
3 Gravestones, Tablets and Memorial Inscriptions			
(Where the Exclusive Right of Burial was purchased prior to the introduction of the combined fee - 01 April 2004)			
<u>Lawn Memorial</u>			
a. A headstone, tablet, wooden cross, inscribed vase, not to exceed 1.066m (3'6") in height including the base, 0.762m (2'6") in width including the base and 0.457m (1'6") in depth.	135.00	138.00	2.22%
<u>Cremation Tablet - Single</u>			
b. A tablet not to exceed 0.457m(1'6") x 0.304m(1'0") x 0.050m(2") on site for cremated remains	102.00	104.00	1.96%
Additional Inscription	28.00	28.50	1.79%
Replacement memorial (identical)	28.00	28.50	1.79%
Renovation of memorial	28.00	28.50	1.79%

Memorials covering the whole of the surface of a burial plot, with or without kerbs, are neither permitted in the lawn area of the Andover Cemetery nor the Charlton (Andover) and Woodley (Romsey) Cemeteries. The following memorials will only be permitted:

On a grave - a headstone, tablet, wooden cross or inscribed vase.

On a site of cremated remains - an inscribed tablet set flush with the ground surface.

On a cremation plot - New Area - a tablet, cross, book or desk top style or upright memorial.

4 Other Cemetery Services

a. Transfer of Exclusive Right of Burial to a new registered owner.	35.00	36.00	2.86%
b. Top up purchase of Exclusive Right of Burial Five Years	21.00	21.00	0.00%
c. Copy of Deed of Grant	28.00	28.00	0.00%
d. Copy of Registry Entry	10.00	10.00	0.00%
e. Hire of Charlton Cemetery family room / hour	22.00	22.00	0.00%
f. Exhumation	On application		
g. Genealogy services	15.00	15.00	0.00%

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
SPORTING ACTIVITIES			
Sporting Facilities managed by Places for People Ltd			
Andover Leisure Centre			
Gym - Adult	7.40	7.60	2.70%
Gym - Junior	5.65	5.75	1.77%
Gym - Concession - OAP & Disabled	3.35	3.40	1.49%
Gym - Concession - Student & Military	5.75	5.85	1.74%
Gym - Induction	30.00	30.00	0.00%
Squash - Adult	7.85	7.85	0.00%
Squash - Junior	4.65	4.75	2.15%
Table Tennis - Adult	7.85	7.85	0.00%
Table Tennis - Junior	4.65	4.75	2.15%
Fitness Classes 90 Min - Adults	7.25	7.35	1.38%
Fitness Classes 90 Min - Concessions	5.10	5.20	1.96%
Fitness Classes 50 Min - Adults	6.65	6.80	2.26%
Fitness Classes 50 Min - Concessions	4.15	4.25	2.41%
Fitness Classes 40 Min - Adults	5.75	5.85	1.74%
Fitness Classes 40 Min - Concessions	3.95	4.00	1.27%
Fitness Classes 30 Min - Adults	5.10	5.20	1.96%
Fitness Classes 30 Min - Concessions	3.30	3.35	1.52%
Group Cycling	7.15	7.30	2.10%
Peter Pan Club	3.20	3.25	1.56%
Crèche - 1 Hour	3.40	3.50	2.94%
Crèche - 2 Hours	4.40	4.50	2.27%
Holiday Club - full day	29.75	29.75	0.00%
Holiday Club - half day	15.40	15.75	2.27%
Adult Inclusive Membership Monthly	34.15	45.00	31.77%
Adult Inclusive Membership Yearly	331.50	450.00	35.75%
Junior Inclusive Membership Monthly	24.65	25.00	1.42%
Junior Inclusive Membership Yearly	270.00	250.00	-7.41%
Senior Inclusive Membership Monthly	33.15	33.15	0.00%
Senior Inclusive Membership Yearly	331.50	331.50	0.00%
Family Inclusive Membership Monthly	66.30	90.00	35.75%
Family Inclusive Membership Yearly	666.30	900.00	35.07%
TVBC Staff Member Membership Monthly	24.50	25.00	2.04%
Non-member soft play	4.95	4.95	0.00%
Adult Swim	4.30	4.40	2.33%
Junior Swim (over 8)	2.85	2.95	3.51%
Concession	2.55	2.55	0.00%
Aqua Fit	6.60	6.75	2.27%
Main Pool Hire	104.00	105.00	0.96%
Swimming lessons (per month) child - run 50 weeks a year	25.50	26.10	2.35%
Swimming lessons (per session) child - run 50 weeks a year	6.12	6.30	2.94%
Swimming lessons (per month) adult - run 50 weeks a year	30.00	30.00	0.00%
Swimming lessons (per session) adult - run 50 weeks a year	7.20	7.20	0.00%
Hire of 1 Lane (1 hour)	30.00	30.50	1.67%

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2019/20**

SPORTING ACTIVITIES	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Sporting Facilities managed by Places for People Ltd			
Romsey Rapids			
Family Fun - Adult Swim	6.15	6.35	3.25%
Family Fun - Junior Swim	4.40	4.55	3.41%
Concession - Fun Swim	4.25	4.35	2.35%
Family Swim (2 adults + 3 children or 1 adult + 4 children)	19.45	19.95	2.57%
Just Swim Lengths	4.30	4.50	4.65%
Swimming lessons (per month) child - run 38 weeks a year	22.20	22.20	0.00%
Swimming lessons (per session) child - run 38 weeks a year	7.01	7.01	0.00%
Aqua Fit	6.65	6.80	2.26%
Health Suite	7.65	7.95	3.92%
Crèche - 1 Hour	3.40	3.45	1.47%
Crèche 2 Hours	4.45	4.55	2.25%
Gym - Adult	7.40	7.50	1.35%
Gym - Junior	4.45	4.55	2.25%
Gym - Concession	5.60	5.70	1.79%
Gym - Induction	30.00	30.00	0.00%
Gym + Swim	12.20	12.50	2.46%
Fitness Classes	6.65	6.80	2.26%
Group Cycling	7.20	7.30	1.39%
Adventure Mini Golf - Adult	2.55	2.60	1.96%
Adventure Mini Golf - Junior	1.40	1.50	7.14%
Cricket Net	1.10	1.20	9.09%
Squash Adult Peak	7.60	7.75	1.97%
Table Tennis	7.60	7.75	1.97%
Adult Inclusive Membership Monthly	42.00	45.00	7.14%
Adult Inclusive Membership Yearly	420.00	450.00	7.14%
Junior Inclusive Membership Monthly	25.00	25.00	0.00%
Junior Inclusive Membership Yearly	275.00	250.00	-9.09%
Senior Inclusive Membership Monthly	35.00	35.00	0.00%
Senior Inclusive Membership Yearly	350.00	350.00	0.00%
Family Inclusive Membership Monthly	84.00	90.00	7.14%
Family Inclusive Membership Yearly	840.00	900.00	7.14%

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2019/20**

SPORTING ACTIVITIES	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Sporting Facilities managed by Places for People Ltd			
Knightwood Leisure Centre			
Football Per Hour - Adults	57.70	59.00	2.25%
Football - under 16	28.80	29.50	2.43%
Football Training per hour	12.20	12.50	2.46%
Cricket - Adults	57.70	59.00	2.25%
Cricket - Junior	28.80	29.50	2.43%
Main Hall - Adult	30.40	31.00	1.97%
Main Hall - Junior	15.05	15.40	2.33%
Main Hall - Community Hire	15.00	15.35	2.33%
Tennis Per Court - Adult	7.75	7.90	1.94%
Tennis Per Court - Junior	3.80	3.90	2.63%
MUGA - Adult	24.00	24.60	2.50%
MUGA - Junior	16.00	16.40	2.50%
Net Ball Per Court - Adult	13.00	13.30	2.31%
Net Ball Per Court - Junior	8.90	9.10	2.25%
Badminton Per Court - Adult 55 mins	9.00	9.00	0.00%
Badminton Per Court - Junior 55 mins	4.50	4.60	2.22%
Table Tennis - Adult	5.05	5.15	1.98%
Table Tennis - Junior	3.80	3.90	2.63%
Membership (Gym Only) Monthly	29.99	29.99	0.00%
Membership (Gym Only) Annual	299.90	299.90	0.00%
Induction Fee	30.00	30.00	0.00%
Short mat Bowls	2.60	2.65	1.92%
Casual Gym	6.00	6.15	2.50%
Charlton Lakeside			
Adventure Golf Per Round - Adult	2.65	2.70	1.89%
Adventure Golf Per Round - Junior	1.70	1.80	5.88%
Par 3 Golf - Adult	5.00	5.10	2.00%
Par 3 Golf -Junior / Concession	2.55	2.60	1.96%
Boating - Adult	3.30	3.40	3.03%
Boating - Junior	1.75	1.85	5.71%

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2019/20**

SPORTING ACTIVITIES		CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Andover Sports Academy				
Artificial Turf Pitch:				
Hockey/Football (60 minutes)				
Full Pitch				
Adult	Peak	53.00	54.30	2.45%
	Off Peak	36.90	37.80	2.44%
Junior	Peak	27.60	28.25	2.36%
	Off Peak	18.90	19.35	2.38%
Concessionary rate		22.75	23.30	2.42%
Three Quarter Pitch				
Adult	Peak	44.25	45.35	2.49%
	Off Peak	29.50	30.20	2.37%
Junior	Peak	22.85	23.40	2.41%
	Off Peak	15.50	15.85	2.26%
Half Pitch				
Adult	Peak	34.50	35.35	2.46%
	Off Peak	23.15	23.70	2.38%
Junior	Peak	19.00	19.45	2.37%
	Off Peak	13.45	13.75	2.23%
Quarter Pitch (Six a Side)				
Adult	Peak	23.00	23.55	2.39%
	Off Peak	18.60	19.05	2.42%
Junior	Peak	15.90	16.25	2.20%
	Off Peak	12.20	12.50	2.46%
Floodlights (per hour)	Peak	10.65	10.90	2.35%
Peak Period:	Monday - Friday 5.00 pm - 10.00 pm Saturday and Sunday - all day			
Off Peak Period:	Monday - Friday 9.00 am - 5.00 pm			
Prices include:	Changing and shower facilities			

**COMMUNITY & LEISURE SERVICE
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		CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Andover Sports Academy				
Tennis	Adult	7.50	7.65	2.00%
	Junior	3.75	3.80	1.33%
Indoor Hall (not for profit bookings)	Adult	20.30	20.80	2.46%
	Junior	13.50	13.80	2.22%
Community Suite	Adult	17.85	18.25	2.24%
	Junior	13.15	13.45	2.28%
	Commercial	26.00	26.60	2.31%
Meeting Room	Adult	12.20	12.50	2.46%
	Junior	6.65	6.80	2.26%
	Commercial	17.65	18.05	2.27%
Studio Room	Adult	17.35	17.75	2.31%
Outdoor Court – Team games	Adult	21.55	15.00	-30.39%
	Junior	12.20	10.00	-18.03%
Floodlights (per court)	Adult	6.35	5.00	-21.26%
	Junior	3.15	2.50	-20.63%

CORPORATE FEES AND CHARGES 2019/20

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Advertising - Test Valley News			
1/2 Page Advert Portrait (127mm x 350mm) Landscape (259mm x 172mm)	1,000.00	1,000.00	0.00%
1/4 Page Advert Portrait only (127mm x 172mm)	650.00	650.00	0.00%
1/8 Page Advert Portrait (61mm x 172mm) Landscape (127mm x 86mm)	350.00	350.00	0.00%
1/16 Page Advert Portrait only (61mm x 86mm)	200.00	200.00	0.00%

For details of artwork requirements, please contact the editor on 01264 368000.

General Photocopying

General Photocopying (per side)

Black and White			
A4/A5	0.20	0.20	0.00%
A3	0.40	0.40	0.00%
Colour			
A4/A5	0.75	0.75	0.00%
A3	1.50	1.50	0.00%
Student/Parish Council Rate- (Black and White only);			
A4/A5	0.10	0.10	0.00%
A3	0.20	0.20	0.00%

Details of copy charges for larger size printing (up to A0) are shown on the Planning and Building Service pages and are applicable across the Council.

NOTE - All charges above are subject to VAT at the standard rate

**ENVIRONMENTAL SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Bulky Household Waste Collection			
Single Item	28.50	29.50	3.51%
Multiple items (maximum of four items)	51.50	53.00	2.91%
Garden Waste - price on application, subject to a minimum charge of	33.00	34.00	3.03%
Disposable sacks for Schedule 2 Waste (roll of 25)	57.00	57.00	0.00%
Garden Waste Collection			
Initial Annual Subscription *	32.50	34.25	5.38%
Additional Annual Subscriptions	18.50	19.50	5.41%
Replacement Sack	1.75	1.80	2.86%
* one subscription is one sack / approved receptacle			
Wheeled Bins			
Purchase of black wheeled bin for waste collection (per bin)	31.00	35.00	12.90%
Purchase of brown/green wheeled bin for waste collection (per bin)	25.00	25.00	0.00%
Purchase of 1100 litre wheeled bin for waste collection (communal bins)	290.00	300.00	3.45%
There is no charge for changing from a small (140 litre) to a large (240 litre) brown recycling bin.			
Shopping Trolley Return			
Removal, Storage and Return	75.00	75.00	0.00%
Direct return (where an agreement is in place with the owner)	35.00	35.00	0.00%
Fixed Penalty Notice			
	Min / Max	Min / Max	
Dog Fouling and Dropping Litter	50 / 80	N/A	
Street Litter Control Notices/Litter Clearing Notices	60 / 110	N/A	
Graffiti / Flyposting	50 / 80	75 / 150	
Offences in relation to waste receptacles	60 / 110	N/A	
Abandoning a Vehicle	120 / 200	120 / 200	
Failure to produce authority (waste transfer notes)	180 / 300	180 / 300	
Failure to furnish documentation (waste carrier's licence)	180 / 300	180 / 300	
Dog Fouling (a breach of a PSPO) (statutory maximum)		100	
Littering (including litter from a vehicle)		75 / 150	
Offences in relation to waste receptacles (commercial)		75 / 150	
Offences in relation to waste receptacles (household)		75 / 150	
Unlawful disposal controlled waste (s33 fly-tipping)		200 / 400	

**ENVIRONMENTAL SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Vehicle Workshop Charges			
Brake Roller Test (Per Axle)	25.00	25.00	0.00%
Air Con Servicing	30.00	30.00	0.00%
Hire Charges			
Operative Hire	26.00	26.75	2.88%
Operative and Van Hire	37.25	38.25	2.68%
Mechanical Sweeper - Large (HGV) Sweeper	52.50	53.75	2.38%
Mechanical Sweeper - Compact Unit	40.00	41.00	2.50%
Hire charges are per hour, subject to a minimum 1 hour hire. Travel time is in addition to hire charge and may require an additional charge.			
Note - All charges above are subject to VAT at the standard rate			
MoT Test Fees			
Class 4 vehicles (Cars)	40.00	45.00	12.50%
Class 5 vehicles (Passenger vehicles)	50.00	55.00	10.00%
Class 7 vehicles (Goods vehicles up to 3,500 kg)	50.00	55.00	10.00%
Combined Taxi / Hackney Carriage Test & MoT	76.00	80.00	5.26%

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
High Street (Daily or part thereof)			
Concessionary	61.00	62.50	2.46%
Commercial / Private Hire	271.00	278.00	2.58%
Time Ring (Daily or part thereof)			
Concessionary	21.00	21.50	2.38%
Private Hire	41.00	42.00	2.44%
Commercial Hire	138.00	141.50	2.54%

Conditions of Hire:

Full terms and conditions can be viewed on the

Council's website www.testvalley.gov.uk

Or contact the Estates Service on 01264 368000

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2019/20**

THE RENDEZVOUS / UPPER GUILDHALL

Sessions	Private Hire		Commercial Hire		Concessionary	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	163.00	307.50	379.00	536.00	108.50	143.50
Morning 08.00 - 13.00	52.00	103.50	125.00	188.50	34.50	43.00
Afternoon 13.00 - 18.00	52.00	103.50	125.00	188.50	34.50	43.00
Evening 18.00 - 24.00	64.00	124.00	150.00	226.00	45.00	74.00
Hourly (Min. 2 hrs)	31.50	35.50	60.50	77.50	15.00	17.00

For 2019/20 the above charges have increased by between 0.00% and 2.54%, with the exception of the evening charges which have been increased by between 1.37% and 17.71%.

Wedding Fees

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Weekday (excluding bank holidays)	180.00	184.50	2.50%
Saturday	282.00	289.00	2.48%
Sunday / Bank Holiday	305.00	312.50	2.46%

The above fee includes 1 hour for rehearsal
Bookings can be for morning (08:00 - 13:00) or afternoon (13:00 - 16:00)

Conditions of Hire

See Crosfield Hall Charges

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2019/20**

CROSFIELD HALL

Whole Complex	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	303.50	343.50	397.00	548.50	206.00	272.50
Morning 08.00 - 13.00	91.00	102.50	120.00	165.00	60.50	79.00
Afternoon 13.00-18.00	122.00	135.00	160.00	221.50	78.50	107.50
Evening 18.00 - 24.00	146.00	162.00	192.00	265.00	94.00	129.00
Hourly (Min. 2 hrs)	31.50	33.50	38.50	52.00	18.00	26.50
Main Hall	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	205.00	228.50	312.50	443.00	134.00	206.00
Morning 08.00 - 13.00	60.50	71.50	93.00	131.00	41.00	60.50
Afternoon 13.00-18.00	78.50	91.00	125.00	176.00	52.00	78.50
Evening 18.00 - 24.00	94.00	109.00	150.00	211.00	62.00	94.00
Hourly (Min. 2 hrs)	18.00	23.50	31.50	43.00	13.00	18.00
Annexe	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	151.50	168.00	234.50	332.00	101.50	167.00
Morning 08.00 - 13.00	44.00	48.00	72.50	100.50	30.50	48.00
Afternoon 13.00-18.00	60.50	71.50	93.00	131.00	41.00	69.50
Evening 18.00 - 24.00	72.50	89.00	112.00	157.00	49.00	83.00
Hourly (Min. 2 hrs)	14.00	15.00	23.50	32.50	9.00	15.00
Nightingale Room	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	58.00	75.50	101.50	141.50	42.00	70.50
Morning 08.00 - 13.00	17.00	23.50	30.50	42.00	13.00	18.00
Afternoon 13.00-18.00	23.50	30.50	41.00	54.00	15.00	26.50
Evening 18.00 - 24.00	28.00	36.50	49.00	65.00	18.00	32.00
Hourly (Min. 2 hrs)	7.00	8.00	9.00	14.00	4.00	7.00

For 2019/20 the above charges have increased by between 0.00% and 2.60%, with the exception of the evening charges which have increased by between 20.00% and 27.14%.

ESTATES & ECONOMIC DEVELOPMENT SERVICE FEES AND CHARGES 2019/20

CROSFIELD HALL (Cont.)

NOTES:

Storage Charges

(For Regular Hirers of the Crosfield Hall)

Type of Storage	Size	Annual Charge
Metal Cupboard	Up to 1200mm x 1000mm x 470mm	£43.00
Storage area under stage (One Side)	1200mm x 3600mm x 6000mm	£149.50

- 1) All items are left at hirers own risk. Test Valley Borough Council will not be held responsible for any theft or damage that might occur whilst equipment etc is stored on the premises.
- 2) The location of storage is at the discretion of the Estates Service.
- 3) The above storage facility will be made available to groups and / or organisations who hire the Crosfield Hall in advance for no less than one booking per month for a minimum of ten months in any one calendar year.
- 4) The storage of equipment etc will be subject to prior arrangement with the Head of Estates.
- 5) Test Valley Borough Council reserves the right to move and or dispose of any equipment left on the premises at the expiration of the storage hire period.

Conditions of Hire for Guildhall and Crosfield Hall

The scales of charges are subject to the conditions of hire.

Sunday Trading

The Council will not permit a hiring which contravenes the Shops Act 1994.

Discounts

A discount of 10% will be given on the total bill to all categories of hirers on bookings for 2 or more days, whether consecutive days or block bookings, when payment is made in advance, or where 2 or more rooms are hired for the same day(s).

Concessionary Rates

- 1) Concessionary rates of hire will be charged to individuals/organisations for bookings falling within the following guidelines and the Head of Estates and Corporate Director exercise discretion where any doubts arise as to whether or not the applicant falls within the guidelines:-
 - a) for individuals or organisations holding a charitable status, based in Test Valley, who hire the halls for a purpose which benefits the community at large, the organisation is bona fide, and only pays honoraria to its officers.
- 2) The Head of Estates is authorised not to require payment in advance in respect of bookings for concessionary rates of hire.
- 3) The Head of Estates is authorised to decide into which category, i.e. commercial, private or concessionary, an application falls.
- 4) The Head of Estates is authorised to request a £300 deposit from hirers. This amount can be used to pay for damage / additional cleaning works, with the balance to be refunded.

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2019/20**

OFFICE ACCOMMODATION - BEECH HURST

Conference Room 1	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	239.00	502.50	360.00	616.00	167.00	N/A
Morning 09.00 - 13.00	118.50	239.00	147.50	292.00	84.00	N/A
Afternoon 13.00-17.00	118.50	239.00	147.50	292.00	84.00	N/A
Evening 18.00 - 23.00	148.00	298.50	184.00	365.00	105.00	N/A

Conference Rooms 2 & 5	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	163.00	239.00	217.00	363.00	100.50	N/A
Morning 09.00 - 13.00	85.00	138.00	114.50	182.50	55.00	N/A
Afternoon 13.00-17.00	85.00	138.00	114.50	182.50	55.00	N/A
Evening 18.00 - 23.00	106.00	172.50	143.00	227.50	68.50	N/A

Interview Room	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	77.50	137.00	118.50	209.00	61.50	N/A
Morning 09.00 - 13.00	30.50	46.00	54.00	89.00	23.50	N/A
Afternoon 13.00-17.00	30.50	46.00	54.00	89.00	23.50	N/A
Evening 18.00 - 23.00	37.50	73.50	77.50	124.00	30.50	N/A

For 2019/20 the above charges have increased by between 1.67% and 2.58%, with the exception of the evening charges which have increased by between 0.00% and 22.31%.

Discounts

A discount of 10% will be given on the total bill to all categories of hire on bookings for 2 or more days, whether consecutive days or block bookings, where payment is made in advance, or where 2 or more rooms are hired for the same day(s).

Concessionary Rates

No concessionary rates for Saturday, Sunday and Bank Holidays.

Other

Tea/Coffee/Biscuits/Cordial - per catering charges set by Property Services Manager.
Buffet lunches per menus

Equipment hire: £46.00

Price quoted for rooms/halls hire are excluding VAT, VAT will be added at the standard rate where applicable. VAT will be applied at standard rate on catering and equipment hire.

Conference Aids Standard facilities include flip chart stand and overhead projector and screens.

NB

No suite / room charge for Council and Committee bookings, internal courses, seminars, meetings and local authority professional associations, except where the majority of delegates are external and a course fee is charged.

Due to the location of Conference Room 4, the hire of this room will be at the discretion of the Head of Estates & Economic Development.

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2019/20**

PARKING

	CHARGES 2018/19 £	CHARGES 2018/19 £ effective from 10/10/18	CHARGES 2019/20 £	Increase
Parking Penalties				
Higher Level Tariff Penalty Charge	70.00		70.00	0.00%
Lower Level Tariff Penalty Charge	50.00		50.00	0.00%
Higher Level Tariff Penalty Charge (if paid within 14 days)	35.00		35.00	0.00%
Lower Level Tariff Penalty Charge (if paid within 14 days)	25.00		25.00	0.00%
Higher Level Tariff Penalty Charge (if not paid within 60 days)	105.00		105.00	0.00%
Lower Level Tariff Penalty Charge (if not paid within 60 days)	75.00		75.00	0.00%
Parking Tickets				
Ultra Short/Short/Medium term car parks				
30 minutes	0.50		0.50	0.00%
45 minutes	0.70		0.70	0.00%
1 hour	1.00		1.00	0.00%
2 hours	1.60		1.60	0.00%
3 hours	2.00		2.00	0.00%
4 hours	2.70		2.70	0.00%
5 hours	3.40		3.40	0.00%
Over 5 hours	5.90		5.90	0.00%
Long Stay car parks				
30 minutes	0.50		0.50	0.00%
45 minutes	0.70		0.70	0.00%
1 hour	1.00		1.00	0.00%
2 hours **	1.60		1.60	0.00%
3 hours **	2.00		2.00	0.00%
4 hours	2.40		2.40	0.00%
5 hours	2.80		2.80	0.00%
Over 5 hours	4.40		4.40	0.00%
** Shepherds Spring Lane, Andover - special rate 2 hours	1.10		1.10	0.00%
** Shepherds Spring Lane, Andover - special rate 3 hours	1.20		1.20	0.00%
The Rapids Romsey				
4 hours	Free		Free	
Over 4 hours	2.10		2.10	0.00%
Coaches/Market Traders at the Rapids and Shepherds Spring Lane				
Up to 5 hours	3.50		3.50	0.00%
Over 5 hours	7.00		7.00	0.00%
** Special Long Term only				
Season Tickets				
Annual	680.00		680.00	0.00%
Quarterly	200.00		200.00	0.00%
Romsey Sports Centre				
9 month	96.00		96.00	0.00%
Quarterly	37.00		37.00	0.00%
Andover Shepherds Spring Lane special rate				
Annual	530.00		530.00	0.00%
Quarterly	150.00		150.00	0.00%
Replacement (lost or missing)	30.00		30.00	0.00%
Student Parking Annual 3 day - term time only	120.00		120.00	0.00%
Student Parking Annual 4 day - term time only	160.00		160.00	0.00%
Student Parking Annual 5 day - term time only	200.00		200.00	0.00%
Discount for purchase of 100+ season tickets in single transaction for Shepherds Spring Lane and Chantry Centre car parks only	25% discount	33% discount	33% discount	32.00%

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2019/20**

PARKING

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Resident's Permits	15.00	15.00	0.00%
Miscellaneous Parking Charges			
Aster residents' permits (lost or missing)	30.00	30.00	0.00%
On-street permits (for vehicles exempt from 'parking places' in Romsey)	16.00	16.00	0.00%
Tradesmen's waivers on street - per week for first 4 weeks and thereafter per month	16.00	16.00	0.00%
Suspension of parking place, including waiver on street	60.00	60.00	0.00%
Issue of quarterly bus pass (MDA Scheme)	10.00	10.00	0.00%
Suspension of parking bay off-street Up to 2 months After 2 months		Daily parking rate Pro rata season ticket rate	
Exemptions			
Access to Businesses - High Street, Andover	FREE	FREE	

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Highways			
Street and Property Naming			
Administration of property name changes	85.00	87.00	2.35%
Provide information on street naming and postal numbering on new developments			
1 dwelling	115.00	117.50	2.17%
2 - 20 dwellings	230.00	235.50	2.39%
21+ dwellings (price per dwelling)	11.50	11.50	0.00%
Street re-naming (plus advertising and legal costs) Fee is payable in advance and is non-refundable. No charge will apply where the street naming request is submitted by the emergency services.	460.00	471.50	2.50%
Temporary Traffic Regulation Orders Plus advertising costs recovered at cost	800.00	820.00	2.50%
Temporary Road Closures (Town Police Clauses Act)	25.00	25.50	2.00%
Management Fee for Speed Limit reminder equipment	886.00	908.50	2.54%
Hire charge for radar equipment	224.00	229.50	2.46%
Provision of access protection marking	75.00	76.50	2.00%
Tourist Signs *			
Application fee	125.00	128.00	2.40%
Application fee for each additional sign	50.00	51.00	2.00%
Provision of signs	actual cost	actual cost	
Administration fee	20% of work cost (min £100.00)		
Supervision fee	10% of work cost (min £50.00)		
Maintenance fee	10% of work cost (min £50.00)		
Replacement fee	Actual cost plus supervision fee		

* These fees are set by Hampshire County Council and therefore may change during the year.

**HOUSING & ENVIRONMENTAL HEALTH SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2018/19 £ effective from 10/10/18	CHARGES 2019/20 £	Increase 2018/19 to 2019/20
Licences				
Dog Breeders - plus Vet's fees				
Commercial Dog Breeders	153.00	N/A	N/A	
Breeders for Dog Shows	108.00	N/A	N/A	
* Breeding of dogs		238.00	238.00	
* (plus Vet inspection costs)				
Pet Shops	153.00	N/A	N/A	
Home Trading Pet Shop	90.00	N/A	N/A	
* Selling animals as pets		276.00	276.00	
Riding Establishments	195.00	N/A	N/A	
(plus Vet's costs)				
* Hiring out horses for riding or riding instruction		238.00	238.00	
* (plus Vet and other inspection costs)				
Animal Boarding Establishments				
Domestic Boarding Establishments	106.00	N/A	N/A	
Commercial Boarding Establishments - Dogs	153.00	N/A	N/A	
Commercial Boarding Establishments - Cats	134.00	N/A	N/A	
Commercial Boarding Establishments - Combined	217.00	N/A	N/A	
* Boarding for cats		251.00	251.00	
* Boarding in kennels for dogs		269.00	269.00	
* Combined boarding for cats and dogs		325.00	325.00	
* Home boarding for dogs (overnight care)		214.00	214.00	
* Day care for dogs - home facilities		195.00	195.00	
* Combined home boarding and day care for dogs		260.00	260.00	
* Day care for dogs - non-domestic facilities		269.00	269.00	
* Keeping or training animals for exhibition (3 year licence)		238.00	238.00	
* (plus Vet inspection costs)				
* All licences under the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulation 2018, coming into force 1 October 2018				
Dangerous Wild Animals	195.00		200.00	2.56%
(plus Vet's costs)				
Zoo	945.00		965.00	2.12%
(per 4 or 5 years, plus Vet's costs)				
Street Traders				
Up to seven days	43.00		43.00	0.00%
Annual - one night per week	618.00		618.00	0.00%
Annual - extra night per week	101.00		101.00	0.00%
Registrations				
Initial Registration of Hairdressers	108.00		111.00	2.78%
Ear / Skin Piercers and Tattooists	145.00		149.00	2.76%
Electrolysis practitioners	145.00		149.00	2.76%
Hygiene Certificates	70.00		70.00	0.00%
(plus analysis charges as deemed necessary)				
Dog Control				
Collection Fee	35.00		55.00	57.14%
(plus kennelling fee for number of days / part days recharged at cost)				

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES AND CHARGES 2019/20

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Houses in Multiple Occupation			
Licensing - Basic Fee	490.00	500.00	2.04%
- Maximum Fee			
- Drawing plan on landlord request	77.00 *	78.50 *	1.95%
10% discount for members of recognised landlord associations			
* Plus VAT at standard rate			
DFG Administration Charge			
Charge on Disabled Facilities Grants where architect or agent isn't employed	10%	10%	0.00%
Caravan Site Licences (set in separate fee policy)			
Transferring a site licence	110.25	110.25	0.00%
Varying site licence conditions	253.75	253.75	0.00%
Depositing site rules	46.75	46.75	0.00%
Granting a site licence - 1-5 units	288.00	288.00	0.00%
- 6-15 units	340.50	340.50	0.00%
- 16-30 units	375.50	375.50	0.00%
- 31-45 units	419.25	419.25	0.00%
- 46 and above units	463.00	463.00	0.00%
Annual fee - 2-5 units	232.75	232.75	0.00%
- 6-15 units	250.25	250.25	0.00%
- 16-30 units	337.75	337.75	0.00%
- 31-45 units	372.75	372.75	0.00%
- 46 and above units	390.25	390.25	0.00%
Enforcement fees	Hourly rate	Hourly rate	
Housing Act Notices & Orders			
Determination, preparation & serving of a Notice or making of an Order	Hourly rate Min. 2hrs	Hourly rate Min. 2hrs	
Registered Provider Affordable Housing Enabling Fee	256.75 per unit	263.16 per unit	2.50%
Health Education Courses			
Health & Safety and Food Hygiene Courses	On application		
Photographs			
Photograph from negative	6.00	6.00	0.00%
Photograph from print	15.00	15.00	0.00%
Digital Photographs	6.00	6.00	0.00%

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES AND CHARGES 2019/20

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Motor Salvage Operators			
Registration	75.00	N/A	
Viewing of Register	NIL	N/A	
Copy of Register	11.00	N/A	
Environmental Permits under the Pollution Prevention and Control Act 1999			
In accordance with the DEFRA fees and charges scheme			
Immigration Assessment of Fitness -			
Checks for residency and work permit applications	153.00 *	156.50 *	2.29%
* Plus VAT at standard rate			
Pest Control			
Domestic Premises:			
Wasps, Hornets' Nest	51.00	52.25	2.45%
Each additional nest (Payment in advance)	16.50	16.90	2.42%
Rats & Mice - Maximum of three visits	69.00	70.75	2.54%
Charges for rat and mouse treatments are only applicable to those residents classed as non-vulnerable.			
There will be no charge for households in receipt of Council Tax support.			
Fleas			
Up to 3 bedroomed property	68.50	70.00	2.19%
4 bedroomed property	78.50	80.50	2.55%
5 bedroomed property	89.00	91.00	2.25%
In excess of 5 bedrooms, each additional bedroom	10.25	10.50	2.44%
Re-visit within 10 days of initial treatment	Nil	Nil	
Re-visit after 10 days of initial treatment, charges as above			
Bed Bugs			
Up to 3 bedroomed property	84.00	86.00	2.38%
4 bedroomed property	96.50	98.50	2.07%
5 bedroomed property	106.50	109.00	2.35%
In excess of 5 bedrooms, each additional bedroom	10.25	10.50	2.44%
Re-visit within 10 days of initial treatment	Nil	Nil	
Re-visit after 10 days of initial treatment, charges as above			
Other Insects			
(Minimum charge up to 1 hour, thereafter the hourly rate for each hour or part thereof)	68.50	70.00	2.19%

All pest control charges to be subject to the terms and conditions on the Council's website: www.testvalley.gov.uk

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES AND CHARGES 2019/20

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Commercial Premises:			
Non Contract work			
Rodents - initial visit	101.00 *	103.50 *	2.48%
Rodents - additional visits	51.00 *	52.00 *	1.96%
Fleas	79.00 *	81.00 *	2.53%
Other Insects (Minimum charge - 1 hour)	79.00 *	81.00 *	2.53%
Additional visits - hourly rate plus cost of materials			
Wasps, Hornets' Nest (Payment in advance)	61.00 *	62.50 *	2.46%
Each additional nest (Payment in advance)	21.50 *	22.00 *	2.33%
Advice / Premises Surveys	22.50 *	23.00 *	2.22%
If an invoice is required a charge of £12 will be added to the cost of treatments.			
Contract Work - Rodents and Insects. Quotations given for individual premises			
* Plus VAT at standard rate			
All pest control charges to be subject to the terms and conditions on the Council's website: www.testvalley.gov.uk			
Work carried out for the Public			
Work carried out on the legitimate request of the public OR in cases where the Council is entitled to act in default of a legal obligation upon a member of the public AND where there is no other legal constraint affecting the ability of the Council to determine a charge.			
Charge will equate to the cost of materials, travel, other services plus cost of staff time. This staff time will be charged at the appropriate charge-out rate of the officer concerned with the work, payable in units of 15 minutes or part thereof.			
Water Sampling			
Private Water Supplies sampling: Collection fee as stated plus laboratory analysis costs	69.00	70.75	2.54%
Swimming pools - plus analysts fee	25.00	25.50	2.00%
Food Register			
Viewing register	Nil	Nil	
Single entry from register	10.00	10.25	2.50%
Section copy of register	43.00	44.00	2.33%
Whole register copy	78.00	80.00	2.56%
Pollution and Contaminated Land			
Contaminated land and general pollution related queries	48.00	49.00	2.08%
Detailed contaminated land and pollution queries (Minimum of 1 hour, thereafter £43 for each hour or part thereof)	48.00	49.00	2.08%
Contaminated Land Registry			
Viewing register	Nil	Nil	
Single entry from register	6.00	6.15	2.50%
Whole register copy	61.00	62.50	2.46%
Attendance at Court, Factual Statements			
Hourly rate of the H&EH Officer involved plus travel costs			

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Local Land Charges			
Full Search			
LLC1 & CON29	97.00	112.50	15.98%
LLC1	27.00	25.00	-7.41%
CON29R	70.00 *	87.50 *	25.00%
Additional parcels - LLC1	5.00	5.00	0.00%
Additional parcels - CON29R	12.50 *	12.50 *	0.00%
Additional parcels - LLC1 & CON29R	17.50 *	17.50 *	0.00%
Part II Enquires/Full Search & CON290 Only			
Each CON290 enquiry 4, 21 or 22 (priced as a bundle)**	25.00	52.50 *	110.00%
Each CON290 enquiry 5-20 (Excluding Q8)	12.50	12.50 *	0.00%
Part II Enquiries/CON290 Only			
Each CON290 enquiry 4, 21 or 22	25.00	N/A *	
Each CON290 enquiry 5-20 (Excluding Q8)	12.50	N/A *	
Data Protection			
Data Subject Access Requests - Statutory Maximum	10.00	N/A	

* VAT will be added at the standard rate

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Electoral Register Fees - Statutory Charges			
Data format Per Transaction	20.00	20.00	0.00%
Per 1,000 names or part thereof	1.50	1.50	0.00%
Print Format Per Transaction	10.00	10.00	0.00%
Per 1,000 names or part thereof	5.00	5.00	0.00%
Electoral Register - Marked copies of Register and Absent Lists			
Statutory Charges			
Data format Per Transaction	10.00	10.00	0.00%
Per 1,000 names or part thereof	1.00	1.00	0.00%
Print Format Per Transaction	10.00	10.00	0.00%
Per 1,000 names or part thereof	2.00	2.00	0.00%
Licences			
Tables and Chairs on the Highway	199.00	199.00	0.00%
Sex Establishments - Grant, renewal or transfer - on application	478.00	478.00	0.00%
Sex Establishments - Grant, renewal or transfer - further charge if application goes to the Licensing Committee	785.00	785.00	0.00%
Sex Establishments - Variation	182.00	182.00	0.00%
Scrap Metal Dealers - Grant/renewal - Site licence	350.00	350.00	0.00%
Scrap Metal Dealers - Grant/renewal - Collector's licence	220.00	220.00	0.00%
Scrap Metal Dealers - Variation of licence	130.00	130.00	0.00%
Hackney Carriages and Private Hire Vehicle Licences			
Replacement Plate	8.00	13.00	62.50%
Hackney Carriages - Vehicle	92.00	94.00	2.17%
Hackney Carriages - Temporary Change of Vehicle	49.00	49.00	0.00%
Hackney Carriages - Transfer of Vehicle Ownership	25.00	25.00	0.00%
Hackney Carriages - Inspection (Initial)	50.75	52.00	2.46%
Hackney Carriages - change of vehicle registration number		25.00	
Private Hire - Vehicle	92.00	94.00	2.17%
Private Hire - Temporary Change of Vehicle	49.00	49.00	0.00%
Private Hire - Transfer of Vehicle Ownership	25.00	25.00	0.00%
Private Hire - Inspection (Initial)	50.75	52.00	2.46%
Private Hire - change of vehicle registration number		25.00	
Operator Licence - One Year	77.00	79.00	2.60%
Operator Licence - Five Years	198.00	203.00	2.53%
New Driver Licence - One Year*	155.00	155.00	0.00%
New Driver Licence - Three Years*	171.00	171.00	0.00%
Renewal Driver Licence - One Year*	107.00	107.00	0.00%
Renewal Driver Licence - Three Years*	123.00	123.00	0.00%
Driver ID Validation service	7.50	7.50	0.00%
Replacement licence or badge	10.00	10.00	0.00%

* All driver licences fees are reduced by £71 if a current enhanced criminal records disclosure can be provided

LEGAL & DEMOCRATIC SERVICE FEES AND CHARGES 2019/20

Gambling Act 2005 Permit Fees

	New Applications	Annual Fee	Renewal	Existing Operator new application	Variation of Permit	Transfer of Permit	Copy of Permit	Change of Name
	£	£	£	£	£	£	£	£
Family Entertainment Centre	300	N/A	300	N/A	N/A	N/A	15	25
Small Society Lottery	40	20	N/A	N/A	N/A	N/A	N/A	N/A
Club Gaming	200	50	200	N/A	100	N/A	15	N/A
Club Gaming Machine	200	50	200	N/A	100	N/A	15	N/A
Prize Gaming	300	N/A	300	N/A	N/A	N/A	15	25
Licensed Premises Gaming Machine (2 machines or less)	50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Licensed Premises Gaming Machine (more than 2 machines)	150	50	N/A	N/A	100	25	15	25

Gambling Act 2005 Premises Fees

	Non-fast track advance application (note 1)	Premises already holding provisional statement	Ordinary Premises Licence	Annual Fee	Variation of Permit	Transfer of Licence	Reinstatement of Licence	
	£	£	£	£	£	£	£	£
Bingo premises	N/A	1,200	3,500	1,000	1,750	1,200	1,200	3,500
Family Entertainment Centre	N/A	950	2,000	750	1,000	950	950	2,000
Adult Gaming Centre	N/A	1,200	2,000	1,000	1,000	1,200	1,200	2,000
Betting premises	N/A	1,200	3,000	600	1,500	1,200	1,200	3,000

Notes

1) This is for existing licensed premises who wish to convert their existing licence but vary some or all of the default conditions proposed by the Gambling Commission that will be attached to the licence. For licence holders wishing to convert their existing licence who accept all the default conditions, the fee is £300. These fees will only apply during the transitional phase when licences are being converted.

2) The fee for notification of a change of circumstances is £50.

3) The fee for a copy of a licence is £25.

All charges are statutorily set and remain at the same levels as 2018/19

LEGAL & DEMOCRATIC SERVICE FEES AND CHARGES 2019/20

Liquor Licences

Applications for Premises Licences

Property Band Rateable Value (£)	A 0 - 4,300	B 4,301 - 33,000	C 33,001 - 87,000	D 87,001 - 125,000	E 125,001 +
Fee for applications	100.00	190.00	315.00	450.00	635.00
Fee for applications (town centre properties used exclusively or primarily for selling alcohol)	N/A	N/A	N/A	900.00	1,905.00
Annual fee to be paid on anniversary of grant of licence	70.00	180.00	295.00	320.00	350.00

Additional fees for Premises and Club Premises with a capacity of over 5,000 persons.

Capacity	Additional fee payable on application	Additional annual fee payable
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,999	40,000	20,000
70,000 - 79,999	48,000	24,000
80,000 - 89,999	56,000	28,000
90,000 +	64,000	32,000

All charges are statutorily set and remain at the same levels as 2018/19.

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2019/20**

Liquor Licences Continued	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Other Premises Fees			
Copies of information contained in the register	POA *	POA *	
Application for copy of licence	10.50	10.50	0.00%
Notification of change of address	10.50	10.50	0.00%
Application to vary individual as premises supervisor	23.00	23.00	0.00%
Application to transfer premises licence	23.00	23.00	0.00%
Interim authority notice	23.00	23.00	0.00%
Application for making of a provisional statement	315.00	315.00	0.00%
Notification of change in club rules	10.50	10.50	0.00%
Change of name of registered address of club	10.50	10.50	0.00%
Temporary event notices	21.00	21.00	0.00%
Application for copy of notice on theft	10.50	10.50	0.00%
Notification of change of name or address (personal licence)	10.50	10.50	0.00%
Notice of interest in any premises	21.00	21.00	0.00%
Personal Licence Fee	37.00	37.00	0.00%
Minor variation	89.00	89.00	0.00%

* POA - Payment on Application

PLANNING & BUILDING SERVICE FEES AND CHARGES 2019/20

	CHARGES 2018/19 effective from 1/8/18	£	CHARGES 2019/20 £	Increase
Town and Country Planning				
Planning Pre Application Enquiry Fees (figures exclude VAT at the Standard Rate)				
Householder	48.33		48.33	0.00%
1 dwelling	120.00		120.00	0.00%
2-5 dwellings	215.83		215.83	0.00%
6-9 dwellings	360.00		360.00	0.00%
10-20 dwellings	635.83		635.83	0.00%
21+ dwellings	10% of Application Fee		10% of Application Fee	
Other development 0 -99m ²	90.00		90.00	0.00%
Other development 100-499m ²	240.00		240.00	0.00%
Other development 500-999m ²	450.00		450.00	0.00%
Other development 1,000m ² +	540.00 or 10% of application fee whichever is greater		540.00 or 10% of application fee whichever is greater	
Change of use	120.00		120.00	0.00%
Advertisements	48.33		48.33	0.00%
Variation of condition	50.00		50.00	0.00%
Reduced Fees				
Proposals by Parish Councils	50% reduction		50% reduction	
Proposals by non-profit making clubs or other non profit making sporting or recreational organisations, relating to playing fields for their own use	50% reduction		50% reduction	
Follow up amended pre application enquiries	50% reduction		50% reduction	
Exemptions				
Affordable Housing Exception Schemes in Rural Areas by Registered Providers	FREE		FREE	
Listed Building works not requiring planning permission	FREE		FREE	
Conservation Area demolition	FREE		FREE	
Article 4 directions	FREE		FREE	
Alterations to dwelling houses or buildings to which members of the public are admitted, for the purpose of providing means of access for disabled people (or securing the safety, health or comfort of disabled people, in the case of dwelling houses).	FREE		FREE	
Non-material amendments	FREE		FREE	
Extension of time for implementation	FREE		FREE	
Planning Application Fees	Statutory Scale of Charges		Statutory Scale of Charges	

Full details can be viewed on the Council's website www.testvalley.gov.uk
Or contact the Planning & Building Service on 01264 368000

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Plan Copying (per side)			
A2	2.50	2.50	0.00%
A1	5.00	5.00	0.00%
A0	10.00	10.00	0.00%
 A4 OS Site Plans for Planning Applications - set of 6 copies (including OS charge)	 18.00	 18.00	 0.00%
 1/500 scale - rural and urban; 1/1250 urban and 1/2500 rural			
Planning Enquiries Relating to Land Transactions	35.00	35.00	0.00%
Planning Enquiries requiring research. Written response per hour or part thereof	50.00	50.00	0.00%
Planning Permission - Letters of Compliance per enquiry			
Basic investigations, plus letter	35.00	35.00	0.00%
Detailed investigations and/or site visit, plus letter	80.00	80.00	0.00%
Legal Agreements - Letters of Compliance per enquiry			
Basic investigations, plus letter	35.00	35.00	0.00%
Detailed investigations and/or site visit, plus letter	80.00	80.00	0.00%
High Hedges Complaint Fee	350.00	350.00	0.00%
Tree Consent - written response per enquiry	21.00	21.50	2.38%
Adoption Inspections of Open Space / Landscape Areas per inspection	107.00	109.50	2.34%
Comprehensive TPO Enquiries per hour	42.00	43.00	2.38%

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2019/20**

		CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Applications to Extinguish/Divert Public Rights of Way				
	Retainer:	1,200.00	1,200.00	0.00%
(Section 257)	- Basic Fee	300.00	300.00	0.00%
		600.00	600.00	0.00%
	- Opposed Orders	90.00	90.00	0.00%
	Additional work per hour plus advertising			
	Photocopying of Building Regulation Decision Notices	0.20	0.20	0.00%
	Photocopying of Building Regulation Completion Notices	0.20	0.20	0.00%

PLANNING & BUILDING SERVICE FEES AND CHARGES 2019/20

Building Control

Schedule 1

STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING

STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING Number of Dwellings	Plan Charge £	Inspection Charge £	Building Notice Charge £	Regularisation charge £	Additional charge £
1	157.24	471.70	657.05	880.52	236.72
2	235.86	707.55	985.58	1,320.77	TBA
3	314.48	943.42	1,314.09	1,761.06	TBA
4	393.07	1,179.24	1,642.61	2,201.23	TBA
5	471.70	1,415.10	1,971.14	2,641.52	TBA
6	558.61	1,675.79	2,334.24	3,128.16	TBA
7	624.80	1,874.39	2,610.90	3,498.87	TBA
8	686.86	2,060.59	2,870.25	3,846.43	TBA
9	757.21	2,271.61	3,164.20	4,240.35	TBA
10	827.56	2,482.64	3,458.15	4,634.28	TBA
11	889.62	2,668.84	3,717.50	4,981.84	TBA
12	951.69	2,855.04	3,976.86	5,329.42	TBA
13	1,013.75	3,041.23	4,236.21	5,676.97	TBA
14	1,096.50	3,289.49	4,582.04	6,140.39	TBA
15	1,137.88	3,413.62	4,754.94	6,372.10	TBA
16	1,204.08	3,612.24	5,031.60	6,742.85	TBA
17	1,262.01	3,786.02	5,273.66	7,067.24	TBA
18	1,319.93	3,959.79	5,515.73	7,391.61	TBA
19	1,382.00	4,146.00	5,775.10	7,739.20	TBA

All charges exclude VAT with the exception of regularisation charges which are not subject to VAT.

Note - for 20 or more dwellings the charge is individually determined.

For dwellings with a floor area exceeding 300m but not exceeding 700m see **Schedule 1A**

An additional charge is for work when the relevant building work, or part thereof, has not been carried out by a person referred to in regulation 7(5) (g) or (h) of the Building (Local Authority Charges) Regulations 2010 applies. It is additional to the inspection charge, building notice charge or regularisation charge.

For 2019/20 the above charges have increased by 7.5% for full plan, and 2.5% for all other charges.

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2019/20**

Building Control cont.

Schedule 1A

STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING OVER 300m² but not exceeding 700m²

Standard Charges for the Creation or Conversion to New Housing over 300 but not exceeding 700m	Plan Charge	Inspection Charge	Building Notice Charge	Regularisation Charge	Additional Charge
	£	£	£	£	£
Greater than 300m ² but does not exceed 400m ²	339.30	1,017.89	1,417.83	1,900.07	TBA
Greater than 400m ² but does not exceed 500m ²	355.85	1,067.54	1,487.00	1,992.75	TBA
Greater than 500m ² but does not exceed 600m ²	376.54	1,129.60	1,573.45	2,108.60	TBA
Greater than 600m ² but does not exceed 700m ²	393.07	1,179.24	1,642.61	2,201.23	TBA
Greater than 700m ²	Charge to be individually determined				

All charges exclude VAT with the exception of regularisation charges which are not subject to VAT.

Note - for dwellings where the floor area of a dwelling exceeds 700m² the charge is individually determined.

An additional charge is for work when the relevant building work, or part thereof, has not been carried out by a person referred to in regulation 7(5) (g) or (h) of the Building (Local Authority Charges) Regulations 2010 applies. It is additional to the inspection charge, building notice charge or regularisation charge.

For 2019/20 the above charges have increased by 7.5% for full plan, and 2.5% for all other charges.

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2019/20**

Building Control cont.

STANDARD CHARGES FOR OTHER BUILDING WORK

Schedule 2
Domestic extensions to a single building

Category	Description	Plan Charge £	Inspection Charge £	Building Notice Charge £	Regularisation Charge £	Additional charge* £
1	Single storey extension floor area not exceeding 10m ²	115.85	347.57	484.14	648.79	236.72
2	Single storey extension floor exceeding 10m ² but not exceeding 40 m ²	140.69	422.06	587.88	787.85	236.72
3	Single storey extension floor exceeding 40m ² but not exceeding 100m ²	173.78	521.35	726.19	973.18	236.72
4	Two storey extension not exceeding 40 m ²	148.95	446.87	622.47	834.15	236.72
5	Two storey extension to a dwelling house exceeding 40 m ² but not exceeding 100m ²	186.19	558.61	778.08	1,042.72	236.72
6	Loft conversion that does not include the construction of a dormer	115.85	347.57	484.14	648.79	236.72
7	Loft conversion that includes the construction of a dormer	124.13	372.39	518.71	695.13	236.72
8	Erection or extension of a non exempt detached domestic garage or carport up to 100m ²	99.25	297.93	414.98	556.05	236.72
9	Erection of a non exempt attached single storey extension of a domestic garage or carport up to 100m ²	107.56	322.75	449.55	602.43	236.72
10	Conversion of a garage to a dwelling to a habitable room(s)	74.49	223.45	311.22	417.12	236.72
11	Alterations to extend or create a basement up to 100m ²	78.63	235.86	328.52	440.29	236.72

All charges exclude VAT with the exception of regularisation charges which are not subject to VAT.

An additional charge is for work when the relevant building work, or part thereof, has not been carried out by a person referred to in regulation 7(5) (g) or (h) of the Building (Local Authority Charges) Regulations 2010 applies. It is additional to the inspection charge, building notice charge or regularisation charge.

Where part of an extension is single storey and part is two storey the charge for a two storey extension will apply.

Where a first floor extension is constructed over an existing single storey structure the charge applied is the same as a single storey extension of the same floor area.

Where it is intended to carry out additional building work on a dwelling at the same time that any of the work to which schedule 2 applies, then the charge for the additional work will be reduced by 25% or alternatively the charge may be individually determined, with the agreement of the "relevant person."

For 2019/20 the above charges have increased by 7.5% for full plan, and 2.5% for all other charges.

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2019/20**

Building Control cont.

Schedule 3
Domestic alterations to a single building

	Category of Work	Basis of Charge	Plan Charge £	Inspection Charge £	Building Notice Charge £	Details of any reduction for work carried out at the same time as work referred to in Schedule 2	Regularisation Charge £
1	The installation of any controlled fitting or other building work ancillary to the building of an extension.	Included in the charge for an extension.	N/A	N/A	N/A	N/A	N/A
2	Underpinning	Fixed price	103.46	310.32	432.26	25%	579.29
3	Renovation of a thermal element to a single dwelling.	Fixed price	41.38	124.13	172.90	25%	231.71
4	Internal alterations, installation of fittings (not electrical) and/or, structural alterations	Fixed price based on estimated cost bands,					
	(If ancillary to the building of the extension no additional charge)	Estimated cost less than £2500	49.64	148.95	207.49	25%	278.03
		Estimated cost exceeding £2500 but not exceeding £5,000	66.20	198.62	276.66	25%	370.75
		Estimated cost exceeding £5000 but not exceeding £25,000	107.58	322.75	449.55	25%	602.46
		Estimated cost exceeding £25,000 but not exceeding £50,000.	132.42	397.22	553.31	25%	741.50
		Estimated cost exceeding £50,000 but not exceeding £75,000.	165.51	496.52	691.64	25%	926.84
		Estimated cost exceeding £75,000 but not exceeding £100,000.	190.33	571.00	795.37	25%	1,065.86
5	Window replacement (non competent person's scheme).	Fixed price grouped by numbers of windows,					
		Per installation up to 20 windows	28.97	86.89	121.03	25%	162.20
		Per installation over 20 Windows.	37.24	111.71	155.62	25%	208.53
6	Electrical work (not competent person's scheme).	Fixed price based on extent of works.					
		Any electrical work other than the rewiring of a dwelling.	82.76	248.26	345.81	25%	463.43
		The re-wiring or new installation in a dwelling.	82.76	248.26	345.81	25%	463.43

All charges exclude VAT with the exception of regularisation charges which are not subject to VAT.

For 2019/20 the above charges have increased by 7.5% for full plan, and 2.5% for all other charges.

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2019/20**

Building Control cont.

Schedule 4
OTHER, NON DOMESTIC WORK - EXTENSIONS AND NEW BUILD

		Building Usage											
Category of Work		Other Residential (Institutional and Other)			Assembly and Recreational use			Industrial and Storage usage			All Other use Classes		
		Plan Charge	Inspection Charge	Regularisation charge	Plan Charge	Inspection Charge	Regularisation charge	Plan Charge	Inspection Charge	Regularisation charge	Plan Charge	Inspection Charge	Regularisation charge
1	Floor area not exceeding 10m ²	231.72	695.15	1,297.62	206.88	620.66	1,158.56	157.24	471.70	880.52	124.13	372.39	695.13
2	Floor area exceeding 10m ² but not exceeding 40m ²	273.09	819.27	1,529.30	248.26	744.79	1,390.27	198.62	595.83	1,112.23	173.78	521.35	973.18
3	Floor area exceeding 40m ² but not exceeding 100m ²	364.13	1,092.37	2,039.10	314.48	943.42	1,761.06	256.54	769.61	1,436.61	206.88	620.67	1,158.57
4	Floor area exceeding 100m ² but not exceeding 200m ²	479.99	1,439.93	2,687.89	413.78	1,241.31	2,317.13	331.01	993.06	1,853.70	239.98	719.97	1,343.93

All charges exclude VAT with the exception of regularisation charges which are not subject to VAT.

The amount of time to carry out the building regulation functions varies, dependent on the different use categories of buildings.

The amount of time to check and inspect a building used for industrial and storage use is less than that for other use, same size buildings and the charge for an assembly use building is higher due to the additional time in respect of this type of work. The use of a building is different under the provisions of the Building Regulations 2010 (as amended).

Note: A basement is considered to be storey and there is an additional charge of £200.22 if the work is in relation to a basement.

For 2019/20 the above charges have increased by 7.5% for full plan, and 2.5% for all other charges.

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2019/20**

Building Control cont.

**Schedule 5
ALL OTHER NON DOMESTIC WORK – ALTERATIONS**

	Category of Work	Basis of Charge	Plan charge	Inspection charge	Regularisation
1	The installation of any fitting or other work ancillary to the building of an extension.	Included in the charge for the building.	N/A	N/A	N/A
2	Underpinning.	Estimated cost up to £50,000	132.42	396.78	740.88
		Estimated cost exceeding £50,000 and up to £100,000	165.51	496.52	926.84
		Estimated cost exceeding £100,000 and up to £250,000.	198.62	595.83	1,112.23
3	Window replacement (non competent person's scheme).	Fixed price grouped by numbers of windows			
		Per installation up to 20 windows	33.11	100.38	186.89
		Per installation over 20 windows up to 50 windows	49.64	148.95	278.03
4	Renovation of a thermal element	Estimated cost up to £50,000	82.76	248.26	463.43
		Estimated cost exceeding £50,000 and up to £100,000	140.69	422.06	787.85
		Estimated cost exceeding £100,000 and up to £250,000	198.62	595.83	1,112.23
5	Alterations not described elsewhere including structural alterations and installation of controlled fittings	Estimated cost up to £5,000	66.20	198.62	370.75
		Estimated cost exceeding £5,000 and up to £25,000	107.58	322.75	602.46
		Estimated cost exceeding £25,000 and up to £50,000	132.42	397.22	740.88
		Estimated cost exceeding £50,000 and up to £100,000	157.24	471.70	880.52
		Estimated cost exceeding £100,000 and up to £150,000	198.62	595.83	1,112.23
6	Installation of Mezzanine floor up to 500m ²	Fixed price	132.42	397.22	741.50
7	Office fit out	Fixed price based on floor area bands			
		Floor up to 500m ²	99.31	297.93	556.14
		500m ² to 2000m ²	132.42	397.22	741.50
8	Shop fit out	Fixed price based on floor area bands			
		Floor up to 500m ²	99.31	297.93	556.14
		500m ² to 2000m ²	132.42	397.22	741.50
9	New shop front(s)	Fixed price grouped by numbers of windows,			
		Per installation up to 20 windows	57.92	173.78	324.38
		Per installation over 20 windows up to 50 windows	74.49	223.45	417.12

All charges exclude VAT with the exception of regularisation charges which are not subject to VAT.

Additional charge for the change of use of a building

The charge is £92.85 and all associated building work will be subject to the additional charges detailed above.

This additional charge does not apply in relation to a building used for residential purposes that is altered to create more or fewer dwellings.

For 2019/20 the above charges have increased by 7.5% for full plan, and 2.5% for all other charges.

**REVENUES SERVICE
FEES AND CHARGES 2019/20**

	CHARGES 2018/19 £	CHARGES 2019/20 £	Increase
Council Tax/ Non Domestic Rates			
Summons Costs	50.00 *	46.00 *	-8.00%
Liability Order Costs	23.00	23.00	0.00%

* Includes court charges