

# Cabinet Work Programme

December 2019

## Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at [admin@testvalley.gov.uk](mailto:admin@testvalley.gov.uk).
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:  
[Cabinet Members](#)

## KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;  
  
or
2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- |  |   |                  |
|--|---|------------------|
| a. Decisions on spending which are within the annual budgets approved by the Council                         | NO THRESHOLD  | NOT KEY DECISION |
| b. Decisions on cash flow, investments and borrowings.   | NO THRESHOLD  | NOT KEY DECISION |
| c. Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION |                  |

### **Arrangements for making representations to the cabinet regarding decisions contained within the work programme**

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

Date of Decision	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be submitted for consideration	Head of Service	Notice of proposed decision first published
18 Dec 2019 Romsey	Council Tax Support Scheme 2020/21	Yes	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Revenues (Benefits & Customer Services)	22 Oct 2019
18 Dec 2019 Romsey	Council Tax Premiums on long-term empty properties	No	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Revenues (Local Taxation & Project Enterprise)	22 Oct 2019
18 Dec 2019 Romsey	Council Tax Discount for care leavers	No	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Revenues (Benefits & Customer Services)	22 Oct 2019
18 Dec 2019 Romsey	Valley Housing Business Plan	No	Cabinet	Fully exempt	Report of the Finance Portfolio Holder	Head of Revenues (Local Taxation & Project Enterprise)	22 Oct 2019
15 Jan 2020 Romsey	Local Plan Timetable	Yes	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning Policy	25 Nov 2019

15 Jan 2020 Romsey	Budget Forecast Update 2020/21	No	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Finance	22 Oct 2019
15 Jan 2020 Romsey	The Old Creamery Footway	No	Cabinet	Fully exempt	Report of the Planning Portfolio Holder	Head of Estates and Economic Development	15 Nov 2019
15 Jan 2020 Romsey	Car Park Charges	Yes	Council	Fully exempt	Report of the Planning Portfolio Holder	Head of Estates and Economic Development	15 Nov 2019
15 Jan 2020 Romsey	Empty Homes Policy	No	Cabinet	Open	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health	25 Nov 2019
12 Feb 2020 Andover	Revenue Budget and Council Tax Proposals 2020/21	No	Council	Open	Report of the Finance Portfolio Holder	Head of Finance	22 Oct 2019
12 Feb 2020 Andover	Capital Programme Update 2019/20 to 2021/22	No	Council	Open	Report of the Finance Portfolio Holder	Head of Finance	22 Oct 2019
12 Feb 2020 Andover	Treasury Management and Annual Investment Strategies 2020/21	No	Council	Open	Report of the Finance Portfolio Holder	Head of Finance	22 Oct 2019
11 Mar 2020 Romsey	Housing Strategy 2020 to 2025	Yes	Cabinet	Open	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health	22 Oct 2019

11 Mar 2020 Romsey	Preventing Homelessness & Rough Sleeping Strategy 2020 to 2023	Yes	Cabinet	Open	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health	22 Oct 2019
11 Mar 2020 Romsey	Write off of uncollectable debts	No	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Revenues (Local Taxation & Project Enterprise)	1 Nov 2019
15 Apr 2020 Andover	Carry Forward of Unspent Revenue Budget	No	Cabinet	Open	Report of the Finance Portfolio Holder	Head of Finance	25 Nov 2019